

ACTIVE TRANSPORTATION COMMITTEE AGENDA

Date: Tuesday, January 26, 2021, 7:00 p.m.
Location: VIA ZOOM

1. **CALL TO ORDER**
2. **DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**
3. **RECEIPT OF PREVIOUS MINUTES**
 - a. Minutes of the Active Transportation Committee Meeting held on January 28, 2020.
4. **SCHEDULED ITEMS FOR DISCUSSION**
 - a. Completion of the Active Transportation Master Plan (I. Drewnitski)
 - b. Active Transportation Projects 2021 (I. Drewnitski)
 - c. Off-Road Projects 2021 (M. Taylor)
 - d. Traffic Calming and Addressing Speeding Concerns on Residential Streets - safety of pedestrians and cyclists (Councillor J. Fogal)
<https://www.mississauga.ca/city-of-mississauga-news/news/slower-residential-street-speed-limits-will-roll-in-one-neighbourhood-at-a-time/#:~:text=October%203%2C%202019-,Yesterday%2C%20members%20of%20General%20Committee%20supported%20a,mendments%20to%20the%20Traffic,reduced%20to%2040%20km%2Fh.>
5. **SUB-COMMITTEES AND WORKING GROUPS**
 - a. Minutes of the Bike it Committee Meeting held on November 12, 2020
 - b. Minutes of the Bike It Committee Meeting held on December 10, 2020.
6. **CLOSED SESSION**
7. **ITEMS TO BE SCHEDULED FOR NEXT MEETING**
8. **ADJOURNMENT**



**MINUTES OF THE
ACTIVE TRANSPORTATION COMMITTEE**

JANUARY 28, 2020

Minutes of the Active Transportation Committee meeting held on Tuesday January 28, 2020 at 6:41 p.m. in the Esquesing Room at Town Hall, 1 Halton Hills Drive, Halton Hills, ON.

Members Present: Councillor J. Fogal, Chair,
Councillor C. Somerville (departed at 7:41 p.m.),
Councillor W. Farrow-Reed,
R. Hendry (departed at 8:36 p.m.), T. Keenie,
C. Lenz, G. Price-Jones (departed at 8:36 p.m.),
A. Sommer, K. Willard

Regrets: S. Suprina, A. Stiehl, A. Welter

Staff Present: I. Drewnitski, Traffic Analyst
M. Taylor, Recreation Coordinator – Active Living
R. Brown, Committee Clerk

1. CALL TO ORDER

Councillor J. Fogal, Chair called the meeting to order at 6:40 p.m.

2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST

There were no disclosures of pecuniary or conflict of interest.

3. RECEIPT OF PREVIOUS MINUTES

Recommendation No. ACT-2020-0001

THAT the Minutes of the Active Transportation Committee Meeting held on November 26, 2019 be received.

CARRIED

4. SCHEDULED ITEMS FOR DISCUSSION

4.a Active Transportation Master Plan Workshop

Justin Jones, Manager of Bicycle Friendly Ontario, Share the Road Cycling Coalition and John Zunic, Transportation Planner from WSP made a presentation to the committee using Carmel, Indiana as a model or example of an inspirational community that has made amazing strides in terms of active transportation and quality of life. J. Jones noted that Carmel is a more achievable example than the standard Copenhagen example that is often used.

J. Jones and J. Zunic led the committee in an exercise to get their input on programming, education and outreach for the Active Transportation Master Plan. The committee broke into two groups to assess what Halton Hills already has in place with respect to education, encouragement and programming and then did a visioning exercise looking at five years, two years and one year, with a focus on education and encouragement.

The committee provided examples of existing programs that could be enhanced, as well as ideas for future programming and education that could be implemented,

5. SUB-COMMITTEES AND WORKING GROUPS

Quorum was lost before this item could be voted on. The minutes will be added to the next Active Transportation Committee Meeting Agenda.

6. CLOSED SESSION

There were no items for Closed Session.

7. ITEMS TO BE SCHEDULED FOR NEXT MEETING

8. ADJOURNMENT

The meeting adjourned at 8:37 p.m.



**BIKE IT COMMITTEE MEETING – SUB COMMITTEE OF THE
ACTIVE TRANSPORTATION COMMITTEE**

MINUTES

Minutes of the Bike It Committee meeting held on Thursday, November 12, 2020, at 7:00 p.m. virtually via gotomeeting.

MEMBERS PRESENT: Councillor J. Fogal, Chair; A. Stiehl; H. Price-Jones and G. Price-Jones; R. Hendry; B. Borbridge;

STAFF PRESENT: I. Drewnitski, Traffic Analyst; C. Warner, Enforcement Coordinator

REGRETS: R. Hamilton; and R. Carney

1. Call to order

Councillor J. Fogal called the meeting to order at 7:11 p.m.

2. Declarations of pecuniary interest

There were no disclosures of pecuniary/conflict of interest.

3. Approval of the minutes of the October 8th, 2020 meeting

Councillor J. Fogal asked for clarification on the proposed design of the intersection at Maple Avenue and Charles Street in the Maple Avenue Feasibility Study. The draft shows different levels, but it would be preferred if it was kept consistent to other intersections. I. Drewnitski let the committee know that this will be reviewed at the detail design phase to see if it can be accommodated and that they will try to keep it consistent to other intersections.

I. Drewnitski noted that an update in the future will be going to Council regarding Smart Commute.

The committee approved the minutes from the October 8th, 2020 meeting.

4. Active Transportation Master Plan

a. Result of the ATMP being endorsed

Councillor J. Fogal noted that the ATMP has been approved and endorsed by Town Council. I. Drewnitski noted that it will be sent to staff in different departments at the end of November for review/implementation and will get back to the committee with regards to next steps.

5. Business arising from the minutes

- a. Review mission and program for 2021- Discussion of the priorities of the coming season and selection of program elements
 - i. Previously proposed events:
 - a. Bike Swap

Councillor J. Fogal advised that this event is typically held in conjunction with Public Works Earth Day event. The committee agreed that they can plan to run the event and even if the Earth Day event is cancelled next year due to the on-going COVID-19 Pandemic that the bike swap portion could still continue making sure that safety measures are put in place to make sure everyone is distancing and staying safe. It was also noted that if Public Works did not give permission to use the yard for the event, they could possibly look at using the parking lot at the Gellert Community Centre which would be an ideal location aswell.
 - b. Bike to Work Ride

Committee agreed that with limited people working from an office it doesn't make sense to run this event. It was also noted that the Halton Hills Drive connection will be under construction in 2021 making it difficult to use Town Hall as a location.
 - c. Bike to School week

Not to be implemented for 2021.
 - d. Bike the Loop- Gellert

Councillor J. Fogal had the idea of combining a few events and celebrations of new infrastructure together such as celebrating the multiuse path along Armstrong Avenue and the production of the loop map with riding a loop starting from the Dominion Gardens Park. She noted that Dominion Gardens could be set-up as a 'HUB' with different activities happening such as bike safety, an ice cream truck and even expand it to car dealerships. A. Stiehl noted that riders could get on and off the loop at different locations. The loop or part of the loop would need to also be family friendly. H. Price-Jones did have safety concerns with using Sinclair Avenue

and Armstrong Avenue as trucks are using these routes constantly. Committee agreed that this ride should be held in June before people head to the cottage for the summer.

- e. Dust off Your Bike Ride- Gellert
Not to be implemented for 2021.
- f. Bike it to the Market
Councillor J. Fogal noted that with the COVID-19 Pandemic the market has utilized the parking lot that the committee usually uses, to spread out vendors during the market. Therefore, the committee needs to assume that they will not have use of the parking lot next year. A. Stiehl noted that the big loop goes right through the market and that maybe they could ride through the market to help promote the market while doing the 'Ride the Loop' event in June. Councillor J. Fogal mentioned that people are looking to do something for Father's Day and they could utilize the same date to have one large event. R. Hendry asked if using the larger loop, could it be designed so that riders could get on and off the loop at different times. A. Stiehl noted that this could be possible. Councillor J. Fogal noted that they could ride the large loop and design a smaller family loop that was more focused at Dominion Gardens Park or run it around the Gellert Community Centre park using those trails as they are more family friendly. A. Stiehl commented that they could incorporate some of the new bike lanes in Georgetown South if the ride is from the Gellert Community Centre park. The committee agreed to swap out the Bike It To The Market usual date, for an event that they are going to design that includes the loop rides. They will work on how they can leverage it to include education, safety skills, new infrastructure, etc. The new event will be designed in the coming meetings.
- g. Acton Dust Off Your Bike
Not to be implemented for 2021.
- h. Leathertown Festival
Committee agreed to continue to plan for this event. If the Festival is cancelled, the committee can still run its own ride/event.
- i. Epic Tour
G. Price-Jones mentioned that similar rides are going virtual for 2021 and that this ride may also choose to do so because of the COVID-19 Pandemic. Councillor J. Fogal

mentioned if the ride is still to happen that volunteers could be found quickly.

~~j. Ride the Hills~~

~~k. Skills Clinic?~~

~~l. Maintenance Clinic?~~

~~m. Safety Campaign - 1 metre law education~~

n. Other suggestions

The committee discussed using social media and the electronic boards at different recreation centres to deliver different cycling messages such as safety, bike tune up, and even tourism. B.Borbridge noted that R.Hamilton has the capabilities to produce professional videos and would be willing to help out. R.Hendry also noted that it would be helpful to have some Q&A/FAQ type videos such as how to ride a particular intersection/traffic circle or where to go to ride in Halton Hills. A. Stiehl noted that if a Go Pro camera was available that they could use it to show some of Halton Hills trails.

A. Stiehl gave positive feedback on riding on the new type of asphalt that is located along 27th Side Road heading towards Eighth Line in the Silvercreek Area.

A. Stiehl also let the committee know that he joined the 413 Highway Committee to discuss future cycling infrastructure along the proposed highway.

A. Stiehl asked again about the pilot project for the multiuse paths. I.Drewnitski noted that if the budget allows, the pilot project could be implemented in 2021.

6. Cycling Map of Halton Hills

a. Design, routes and information on the map

I. Drewnitski noted that he will compile everything and forward a link to the committee for comments. He noted that M.Cooper has been busy but hopes to meet with her soon to discuss the layout and design. Councillor J.Fogal noted that the routes still need to be confirmed and plotted. She will take photos and email them to the committee to make sure everyone agrees with the proposed routes.

It was noted that Armstrong Avenue's multipath is still having issues with truck traffic. It was also brought up that the Armstrong Avenue path is

different than the Sinclair Avenue path at the entrance ways. There is a similar issue at 10 Side Road and Maple Avenue regarding the path. Councillor J. Fogal noted that there are concerns on who is to proceed, vehicles or riders. It was asked that I. Drewnitski review the design and standards with the Engineering Department and confirm which is the correct way and in the future have it be consistent.

Councillor J. Fogal asked if I. Drewnitski has asked why there is no pedestrian connectivity to the multiuse path at the entrance of the Gellert Community Centre. It was noted that Recreation and Parks is aware of the lack of connectivity and it will be reviewed at Phase 2 of the Gellert Community Centre renovation.

7. Next meeting Thursday, December 10th, 2020

8. Closure

Meeting concluded at 8:30 p.m.



**BIKE IT COMMITTEE MEETING – SUB COMMITTEE OF THE
ACTIVE TRANSPORTATION COMMITTEE**

MINUTES

Minutes of the Bike It Committee meeting held on Thursday, December 10, 2020, at 7:00 p.m. virtually via gotomeeting.

MEMBERS PRESENT: Councillor J. Fogal, Chair; A. Stiehl; H. Price-Jones and G. Price-Jones; R. Hendry

STAFF PRESENT: I. Drewnitski, Traffic Analyst; C. Warner, Enforcement Coordinator; M. Lawr, Customer Service Specialist; E. Burger, Recreation Supervisor – Community Development; S. Barrington, Recreation Coordinator – Active Living

REGRETS: R. Hamilton; R. Carney; and B. Borbridge

1. Call to order

Councillor J. Fogal called the meeting to order at 7:05 p.m.

2. Declarations of pecuniary interest

There were no disclosures of pecuniary/conflict of interest.

3. Approval of the minutes of the November 12th, 2020 meeting

The committee approved the minutes from the November 12th, 2020 meeting.

4. Cycling Map of Halton Hills

a. Update and review

I. Drewnitski demonstrated how to plot bike routes using Maplinks on the Town website. Councillor J. Fogal suggested also using route plotting on Maplinks to help lay out bike loops for events. Once routes on Maplinks are plotted, drawings can be exported so that a file is created that can be sent to I. Drewnitski as he is continuing to work with M. Cooper to finalize map design. Deadline to submit comments or content changes for panels on maps to I. Drewnitski is January 14th, 2021.

5. Ontario Bike Summit

Councillor J. Fogal brought forward ideas from the Ontario Bike Summit

- a. Hiring a summer student to help advance priorities; for example a summer student could help to organize volunteers during events.
- b. Street closure in front of a school. The closure would be for 5 days for 2 hours a day, the first hour would be during the morning commute time and the second hour would be during the afternoon commute time. The road closure helps to promote physical activity to get students to walk or cycle to school.
- c. A family bike ride with no set start or finish so families could join the loop at any given time.
- d. Establishing partners to extend reach as partners will have networks. Cycling can help to solve problems that other community or social service agencies are working on. Working with partners can add more elements to an event.
- e. Creating a Cycling Hub in suburbia. An example presented to Councillor J. Fogal at the Bike Summit was that a community used a shipping container in a parking lot to set up a hub where a summer student would teach bike repair or do bike repairs for members of the community.

6. Community Activation

E. Burger explained the shift in groupings of the Recreation & Parks department. E. Burger and S. Barrington are part of the grouping that focuses on events and neighbourhood support and will be helping with Bike It related events. S. Barrington discussed the department's focus on fitness programs and exploring virtual fitness. Both E. Burger and S. Barrington will be working on Active Easy events.

7. 2021 Program Discussion

Councillor J. Fogal advised planning can commence while continuing to be realistic regarding the pandemic.

a. Bike Swap

Councillor J. Fogal would like this event to run even if the Public Works Earth Day event is not happening in 2021. Councillor J. Fogal suggested continuing with the same two elements as the last Bike Swap event; with the donations of bikes and then the higher level bikes for sale by owners who stay with their bikes during the event.

- i. **Location and date:** Councillor J. Fogal suggested using the Gellert parking lot for the event to allow for social distancing. E. Burger advised it is best to book the Gellert parking lot as soon as possible to ensure desired availability as various groups have already shown

interested in renting the parking lot out. Councillor J. Fogal proposed Saturday April 24th, 2021 between 10 AM-12 PM for the event; E. Burger to put together a draft permit.

- ii. **Partners:** G. Price Jones suggested partnering with agencies who work with marginalized and at risk groups; such as 'Youth at Risk' through the Rotary. G. Price Jones suggested that bikes that are not purchased could be donated to these groups. Councillor J. Fogal suggested leftover bikes could also be used for the Community Hub. Councillor J. Fogal advised that another partner could be the Alliance for Social Change group.
- iii. **Added elements:** Councillor J. Fogal suggested putting together a marketing plan; suggested asking the Town to possibly do some marketing through Active Easy. R. Hendry suggested having various drop off times for bikes to avoid crowding. G. Price Jones to ask Ray for a portable pod to use for a few evenings leading up to the event for bike drop offs. Councillor J. Fogal suggested having the pod take up a parking spot at the Gellert Centre so that the bikes are dropped off directly on site. E. Burger advised to let her know dates ahead of time to receive approval for the use of the parking space.

b. Father's Day Cycling Event – format discussion

- i. **Loop Rides:** Councillor J. Fogal suggested having a variety of loops where riders could do self-guided tours. Some routes could be more family oriented; while others could be more fitted for seasoned riders. A. Stiehl can lead that group through the Georgetown loop. Councillor J. Fogal advised all loops will go through the Gellert at some point to create an event feel with signage and maps laid out for the various routes.
- ii. **Bike Rodeo:** Would have the rodeo to add interest to the event; could invite the police to come help out. G. Price Jones advised that the flow of this event would need to be considered and planned out.
- iii. **Safety Checks**
- iv. **Launch of the map:** A. Stiehl suggested having the Mayor and other dignitaries attend the event for the opening of the loops and the launch of the new maps; could promote this through the newspaper or social media, which should note the time that the maps will be handed out. Councillor J. Fogal suggested looking into various coupons or things to hand out during the event; S. Barrington suggested handing out Active Easy swag.

v. **Other elements:** Will need to focus on how to implement the event while following pandemic protocols; for example the number of people in attendance. The event may need to be adjusted pending status of the pandemic; decisions will need to be made closer to the event date.

vi. **Partners**

c. **Acton cycling event**

d. **Safety videos/campaign:** Councillor J. Fogal brought forward A. Stiehl's suggestion of filming rides with a Go Pro to showcase the trails to residents.

e. **Active and Safe Routes to School:** Councillor J. Fogal not sure of the direction being taken for this through the Town during pandemic times. This links to the idea of a road closure in front of a school. Councillor J. Fogal suggested starting to look for a school where a road closure would be appropriate, could begin speaking with schools to see if they are interested. I. Drewnitski to speak with Suzanne at Halton District School Board to look into September of next year; will need to figure out logistics. A. Stiehl recommends Centennial; Councillor J. Fogal also suggested Silvercreek. G. Price Jones reminded that online learning will need to be considered if still going on in September 2021.

f. **Equity and inclusion:** Councillor J. Fogal suggested bringing events to areas in town that are more excluded. The committee agreed to be mindful of images that are used when promoting cycling; should be using images that are inclusive of town demographics.

8. **New Business:**

a. A. Stiehl brought forward the need for signage in the new Hungry Hollow trails as it is hard to navigate through. It is important to have signage that show where the trails go and where they lead out to roads; if emergency services need to get to a trail, residents should be able to easily explain (by using the provided signage) where they are located. Councillor J. Fogal will bring this forward to Parks staff.

9. **Next meeting Thursday, January 14th, 2021 at 7:00 pm**

10. **Closure**

Meeting concluded at 8:20 p.m.