



## **ACTIVE TRANSPORTATION COMMITTEE AGENDA**

**Date:** January 25, 2022, 7:00 p.m.

**Location:** VIA ZOOM

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- 1. CALL TO ORDER**
- 2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**
- 3. RECEIPT OF PREVIOUS MINUTES**
  - a. Minutes of the Active Transportation Committee Meeting held on November 23, 2021.
- 4. SCHEDULED ITEMS FOR DISCUSSION**
  - a. 2022 Active Transportation Projects
  - b. 2022 Trails Projects
- 5. SUB-COMMITTEES AND WORKING GROUPS**
  - a. Bike It Committee
    1. Bike It Committee minutes dated November 11, 2021.
    2. Bike It Committee minutes dated December 8, 2021.
- 6. COMMITTEE MEMBER UPDATES**
- 7. ITEMS TO BE SCHEDULED FOR NEXT MEETING**
- 8. ADJOURNMENT**



**MINUTES OF THE  
ACTIVE TRANSPORTATION COMMITTEE**

**NOVEMBER 23, 2021**

Minutes of the Active Transportation Committee meeting held on  
Tuesday November 23, 2021 Via Zoom

Members Present: Councillor J. Fogal, Chair, Councillor W. Farrow-Reed, A. Stiehl,  
A. Sommer, G. Price-Jones, C. Lenz, R. Hendry

Regrets: Councillor C. Somerville, A. Welter, S. Suprina, K. Willard

Staff Present: I. Drewnitski, Transportation Planning Technologist; M. Taylor,  
Senior Landscape Architect; Melissa Lawr, Deputy Clerk -  
Legislation

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**1. CALL TO ORDER**

Councillor J. Fogal called the meeting to order at 7:02 p.m.

**2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**

There were no disclosures of pecuniary/conflict of interest.

**3. RECEIPT OF PREVIOUS MINUTES**

Recommendation No. ACT-2021-0010

THAT the Minutes of the Active Transportation Committee Meeting held on  
September 28, 2021 be received.

**CARRIED**

#### **4. SCHEDULED ITEMS FOR DISCUSSION**

##### **a. 2021 Project Review - I. Drewnitski and M. Taylor**

I. Drewnitski and M. Taylor provided a presentation regarding 2021 Project Review for Active Transportation initiatives. The project areas included Eighth Line, Sinclair Avenue, Barber Drive, Maple Avenue, Guelph Street, the Fairy Lake Dam deck, Hungry Hollow Trails – Maple Avenue to Park Avenue and West Branch Drive park to Main Street.

##### **b. Hungry Hollow Trails - Dogs off leash**

Councillor J. Fogal advised that this has been brought to Enforcement staff's attention. M. Taylor advised that adding 'dogs on leash' and 'poop and scoop' signage below all standard signage that is currently installed has been discussed and the target is to have signage up by the end of the year.

##### **c. Donation from Epic Tour**

Councillor J. Fogal advised that Epic Tour has provided the Town with a donation as a thank you to Bike It committee members for volunteering their time to run a pit stop for the Epic Tour. The Active Transportation committee and Bike It sub-committee will use the donation towards their work plan to help with cycling initiatives.

#### **5. SUB-COMMITTEES AND WORKING GROUPS**

##### **a. Bike It Committee**

Recommendation No. ACT-2021-0011

THAT the following Bike It Sub-Committee meeting minutes be received by the Active Transportation Committee:

1. Bike It Committee minutes dated September 16, 2021.
2. Bike It Committee minutes dated October 14, 2021.

**CARRIED**

**6. CLOSED SESSION**

NIL

**7. COMMITTEE MEMBER ITEMS**

A. Stiehl inquired about snow removal/maintenance of boardwalks during winter. Councillor J. Fogal advised that the Town does not have the capacity to do that type of maintenance at this time.

A. Stiehl inquired about the crosswalk at Dale Gate in Georgetown, where the Remax is, across from mall as there does not seem to be enough room and may cause an accessibility issue. I Drewnitski to review this and bring forward to the next meeting.

Councillor J. Fogal brought forward the concept of a feasibility study for a bike share program in Halton Hills that is looking to be initiated. Councillor J. Fogal raised concern for this type of program. The committee supported this concern and believes it would be too costly to run this type of program in Halton Hills.

The committee approved the 2022 Active Transportation Advisory Committee calendar meeting schedule.

**8. ITEMS TO BE SCHEDULED FOR NEXT MEETING**

Multi use path on Eighth Line that has 'Slow' painted on it, I. Drewnitski to bring forward reasoning behind this marking to the next meeting.

**9. ADJOURNMENT**

The meeting adjourned at 7:53 p.m.



**BIKE IT COMMITTEE MEETING – SUB COMMITTEE OF THE  
ACTIVE TRANSPORTATION COMMITTEE**

**MINUTES**

Minutes of the Bike It Committee meeting held on Thursday, November 11, 2021, at 7:00 p.m. virtually via Zoom.

**MEMBERS PRESENT:** Councillor J. Fogal, Chair; H. Price-Jones; G. Price-Jones; R. Hendry; A. Stiehl; B. Borbridge

**STAFF PRESENT:** I. Drewnitski, Transportation Planning Technologist; M. Lawr, Deputy Clerk – Legislation; C. Long, Community Development Coordinator; Allison Graham – Economic Development & Tourism Officer

**OTHERS PRESENT:** Danica Spencer, Epic Tour

**REGRETS:** R. Carney; R. Hamilton; M. Collins

**1. Call to order**

Councillor J. Fogal called the meeting to order at 7:05 p.m.

**2. Declarations of pecuniary interest**

There were no disclosures of pecuniary/conflict of interest.

**3. Approval of the minutes of the October 14<sup>th</sup>, 2021 meeting**

The committee approved the minutes from the October 14<sup>th</sup>, 2021 meeting with an amendment made to Item No. 5 to update that the project includes a multi-use path.

**4. Business arising from the minutes**

**a. Riding 2 Abreast –** On hold until December meeting

**b. New event idea – M. Collins –** On hold until December meeting

### **c. Hungry Hollow Trails – dogs off leash**

Councillor J. Fogal advised that by-law enforcement will go out to Hungry Hollow Trails but cannot continuously attend the trails. Signage regarding this will be discussed at the Active Transportation Advisory Committee meeting in November and an update can be brought forward to the next Bike It Committee meeting.

## **5. Bicycle Tourism**

A. Graham provided an update to the committee on cycling tourism. The committee advised that they would like to see cycling organizations host some events in the Halton Hills area. C. Long noted that the Town works with organizations wanting to host events and supports them through the application process. Councillor J. Fogal advised that Transportation/Traffic staff should also be involved when planning a cycling even in town. Councillor J. Fogal suggested adding contact information to the Cycling Webpage for organizations looking to host events. A. Graham suggested that information can also be adding to the Cycling webpage on the Visit Halton Hills website. The committee will review this webpage at their next meeting and bring forth their feedback in the new year. Danica from Epic Tour advised that she can provide A. Graham with various cycling photos for use on the webpages. Councillor J. Fogal announced that Danica from Epic Tour was providing the committee with a cheque as a thank you for their time volunteering during the Epic Tour.

## **6. Cycling Map Update**

I. Drewnitski advised that the GIS aspect of the map is still being worked on. A. Graham noted that the digital version of the Cycling map can be put on the Visit Halton Hills cycling webpage.

## **7. Transportation & Public Works Update**

I. Drewnitski advised that the Halton Region is hosting a Cycling Summitt on December 8<sup>th</sup>. I. Drewnitski and other Halton municipality will be there presenting Active Transportation initiatives.

## **8. Review Action Items**

This item was discussed in relation to Item No. 5, Bicycle Tourism.

## **9. Items for Discussion**

- a.** A. Stiehl advised that painting did get done on Eighth Line and Barber but going down the hills they have painted on the multi-use path the word 'Slow'. I. Drownitski advised this was a safety enhancement done by the Traffic Engineering team but can discuss with staff for more information on the placement and wording.
- b.** A. Stiehl advised that he met with M. Roj on Maple Avenue about signage and pavement markings.

## **10. Next meeting Wednesday, December 8, 2021 at 7:00 pm**

## **11. Adjourn**

Meeting concluded at 8:01 p.m.



## **BIKE IT COMMITTEE MEETING – SUB COMMITTEE OF THE ACTIVE TRANSPORTATION COMMITTEE**

### **MINUTES**

Minutes of the Bike It Committee meeting held on Wednesday, December 8, 2021, at 7:00 p.m. virtually via Zoom.

**MEMBERS PRESENT:** Councillor J. Fogal, Chair; H. Price-Jones (arrived at 7:25 p.m.); G. Price-Jones (arrived at 7:25 p.m.); R. Hendry; A. Stiehl; R. Hamilton; M. Collins

**STAFF PRESENT:** I. Drewnitski, Transportation Planning Technologist; M. Lawr, Deputy Clerk – Legislation; C. Long, Community Development Coordinator; M. Roj – Traffic Coordinator

**REGRETS:** R. Carney; B. Borbridge

#### **1. Call to order**

Councillor J. Fogal called the meeting to order at 7:25 p.m.

#### **2. Declarations of pecuniary interest**

There were no disclosures of pecuniary/conflict of interest.

#### **3. Approval of the minutes of the November 11<sup>th</sup>, 2021 meeting**

The committee approved the minutes from the November 11<sup>th</sup>, 2021 meeting.

#### **4. Business arising from the minutes**

**a. Riding 2 Abreast –** On hold until January meeting

**b. New event idea – M. Collins –** Will have discussion at next meeting when 2022 events are being planned.

### **c. Hungry Hollow Trails – dogs off leash**

Councillor J. Fogal noted that signs will be installed and that the locations of the off-leash dog parks in Halton Hills should be listed on the signs.

## **5. Pavement markings on multi use path – Main Street South**

M. Roj discussed markings on multi use path where it says 'Slow' on Main Street South. These markings are there due to the driveway at RJ Mufflers, with vehicle traffic coming in and out as well as complaints that have been received from the public regarding high speeds that cyclists were picking up coming down the hill. The 'Slow' is a way of reminding people to not keep their speed too high. G. Price-Jones noted that the pedestrians need to ensure that they are not taking up the whole pathway as with larger groups walking on that pathway that leaves no room for cyclists. M. Roj noted that there are signs reflecting a cyclist/pedestrian path sharing down the multi use path. M. Roj suggested that he can work with Communications to treat this as an education piece reminds pedestrians to share the multi use path. A. Stiehl noted that at the entrance of Cedarvale Park is also an issue for cyclists with motorists pulling out. M. Roj noted that this area can be assessed to see if cross walk lines should be added to ensure proper compliance. Councillor J. Fogal inquired if a sign can be added to note to look for cyclists/pedestrians on the multi use path. M. Roj noted that it can be something similar to signs in other intersections that say watch for cyclists and pedestrians when they see the crosswalk lines. M. Roj noted that it will need to be discussed with the Recreation and Parks department as they are responsible for the access points of the parks. M. Roj to provide an update to the committee on this in the new year.

## **6. Review of Cycling Webpage – Visit Halton Hills**

The Committee review the cycling webpage on the Visit Halton Hills website. The list of suggested changes will be passed on to A. Graham.

## **7. Transportation & Public Works Update**

Cycling Map – I. Drewnitski advised that cycling map has routes uploaded online. It will be user friendly soon and should be available online in January or February.

Push buttons by Mountainview and Dale Gate – I. Drewnitski discussed with staff and there is enough space for a wheelchair to go through.

## **8. 2022 Meeting Schedule**

The Committee approved the 2022 meeting schedule.

## **9. Review Action Items**

NIL

## **10. Items for Discussion**

Councillor J. Fogal discussed attending the Halton Region's Bike Summit.

A. Stiehl asked if M. Roj could let the committee know the results from their meeting on Maple Avenue. M. Roj advised that one of the key points included the transition from the crosswalks onto the sidewalks and the grading. It has been built to the standards of 1.8 metres, but it would be useful to have them flatter and wider for better accessibility. This approach will be assessed prior to the next project. The second key point is that the bike lane in the north direction on Maple Avenue at Guelph Street is a solid line to the edge and will have to be fixed via dashed line. M. Roj noted that this will be fixed. Additional signage will be installed that will inform cyclists that the bike lane ends and will have additional pavement markings where cyclists can merge.

M. Collins inquired about the number of cars parking on Danby Road and blocking the bike lanes. M. Roj noted that signs will be installed in that area in the future to advise for no parking.

Councillor J. Fogal revisited the topic of the Bike Share feasibility study and advised that it has been taken out of the budget but that staff would still like to do their due diligence on this topic. Councillor J. Fogal suggested discussing with other municipalities who do have a bike share program or organizations who run bike share programs. A. Stiehl suggested speaking with Hamilton. I. Drewnitski to contact Hamilton and Toronto and find out who does the bike share program and get more information on characteristics of a community before they would consider trying to set up the Bike Share program. I. Drewnitski to look into for the New Year.

A. Stiehl suggested looking into different club type group rides or meet up groups. Councillor J. Fogal advised that this can be discussed at the next meeting when discussing events.

**11. Next meeting Thursday January 13<sup>th</sup>, 2022 at 7:00 pm**

**12. Adjourn**

Meeting concluded at 8:52 p.m.