



**MINUTES
COUNCIL MEETING**

Tuesday September 6, 2022

The Town of Halton Hills Council met this 6th day of September, 2022 in the Council Chambers, Halton Hills Town Hall and Via Zoom, commencing at 2:00 p.m., with Mayor R. Bonnette in the Chair reconvened into Open Session at 3:03 p.m.

MEMBERS PRESENT: (EP-Electronic Participation)	Mayor R. Bonnette, Councillor C. Somerville, Councillor J. Fogal (EP), Councillor M. Albano (EP), Councillor J. Hurst, Councillor T. Brown, Councillor B. Lewis (EP), Councillor W. Farrow-Reed (EP), Councillor M. Johnson (In-Person from 3:00 p.m. to 4:15 p.m., EP for duration of the meeting), Councillor B. Inglis (EP), Councillor A. Lawlor
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STAFF PRESENT (Open Session) (E – Electronically Present)	C. Mills, Chief Administrative Officer, P. Damaso, Commissioner of Recreation & Parks €, J. Linhardt, Commissioner of Planning and Development (E), B. Andrews, Commissioner of Transportation and Public Works (E), L. Lancaster, Commissioner of Corporate Services (E), M. Southern, Chief Librarian (E), M.J Leighton, Director of Finance & Town Treasurer, V. Petryniak, Town Clerk & Director of Legislative Services, M. Mills, Deputy Fire Chief (E), B. Morrison, Deputy Fire Chief (E)
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***Recommendation varies from Staff Recommendation**

1. OPENING OF THE COUNCIL MEETING

Mayor R. Bonnette called the meeting to order at 2:03 p.m. in the Council Chambers.

2. CLOSED MEETING/CONFIDENTIAL REPORTS FROM OFFICIALS

Resolution No. 2022-0138

Moved by: Councillor T. Brown

Seconded by: Councillor W. Farrow-Reed

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

2.1 Presentation by Scott Knapman, President and CEO - Halton Hills Hydro regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. (HHCEC)

2.2 REPORT NO. CORPSERV-2022-0027 dated September 6, 2022 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (Agreement)

CARRIED

3. RECONVENE INTO OPEN SESSION

Resolution No. 2022-0139

Moved by: Councillor J. Fogal

Seconded by: Councillor M. Albano

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

Council reconvened in Open Session at 3:03 p.m.

4. NATIONAL ANTHEM

5. LAND ACKNOWLEDGEMENT

We would like to begin by acknowledging that the land on which we gather is part of the Treaty lands and Territory of the Mississaugas of the Credit.

6. ANNOUNCEMENTS

1. 42nd Annual Terry Fox Run

Councillor J. Hurst announced that on Sunday, September 18th, the 42nd annual Terry Fox Run will once again take place in Acton and Georgetown, as well as at run sites on Ontario, across Canada and worldwide. Unfortunately, due to extenuating circumstances, the Georgetown run will not be a live on-site event but will be virtual, similar to the past two years.

Last year Georgetown raised over \$11,000, bringing their 40-year total to over \$500,000 raised in Terry's name. All Georgetown participants are invited to attend the Acton High School site to complete their run, and all pledge funds handed in will be attributed to Georgetown run site #756.

The Acton event takes place in person at the Acton High School track, 12 Cedar Drive, from 8 a.m. to 3 p.m., and opening ceremonies will begin at 8 a.m. Participants can arrive any time between 8 and 3 to run, jog, walk, wheel or stroll their chosen number of laps around the rubberized track. Wally's food booth will also return, and Terry Fox t-shirts will be available on site to purchase. Last year, the Acton virtual event raised \$21,800, bringing the 41-year grand total to \$911,982 raised for cancer research.

2. Superior Tanker Shuttle Accreditation

Mayor R. Bonnette announced that on June 21st of this year, the Halton Hills Fire Department conducted a simulated test of its ability to shuttle water to a rural emergency. Representatives from the Fire Underwriters Survey were in attendance to monitor the test procedure and validate the results. As a result, the Halton Hills Fire Department has again received the Superior Tanker Shuttle Accreditation which remains valid for a 5-year period.

Successful completion of the test confirms the Halton Hills Fire Department's ability to effectively transport water to fire incident scenes throughout our community. For those residents within 8km of a station, it means at least 900 liter/minute of water can be transported and applied to a fire which in many instances is what's required to effectively bring a typical house fire under control.

This Accreditation clearly demonstrates the fire department's commitment to the continued protection of our community.

3. Rail Safety Week

Mayor R. Bonnette announced that Rail Safety Week will be held in Canada, the United States, and Mexico from September 19-25, 2022. It is in the public's interest to raise citizen's awareness on reducing avoidable accidents, injuries and damage caused by collisions at level crossings or incidents involving trains and citizens. Operation Lifesaver is a public/private partnership whose aim is to work with rail industry, governments, police services, the media and other agencies and the public to raise rail safety awareness.

The Town of Halton Hills supports the ongoing effort to save lives and prevent injuries within communities.

For additional information about Rail Safety Week 2022, please consult cn.ca/railsafety or operationlifesaver.ca.

7. EMERGENCY BUSINESS MATTERS

Councillor M. Johnson commented on her decision to not seek re-election and thanked everyone for supporting her during her time on Council.

Recess at 3:28 p.m.

Reconvene at 3:38 p.m.

Mayor R. Bonnette addressed that the Federal government is looking at restructuring the Federal electoral map. The changes if approved would divide Halton Hills into two separate ridings. The Town has until September 26th to submit any opposition to this change. A resolution was carried, in which the Mayor will send a letter opposing this change on Council's behalf.

8. DISCLOSURES OF PECUNIARY INTEREST/CONFLICT OF INTEREST

There were no disclosures of pecuniary/conflict of interest.

9. COUNCIL DELEGATIONS/PRESENTATIONS

1. Melanie Southern, Chief Librarian & Beverly King, Manager of Community Engagement - Town of Halton Hills

M. Southern presented to Council regarding Library's Strategic Plan.

(Presentation on file in the Clerks office.)

10. RESOLUTION PREPARED TO ADOPT THE MINUTES OF THE PREVIOUS MEETING(S) OF COUNCIL

Resolution No. 2022-0140

Moved by: Councillor M. Johnson

Seconded by: Councillor B. Inglis

THAT the following minutes are hereby approved:

10.1 Confidential Minutes of the Council Meeting held on Monday July 4, 2022.

10.2 Minutes of the Council Meeting held on Monday July 4, 2022.

CARRIED

11. MOTION TO APPROVE CONSENT ITEMS

Item Nos. 11.3 and 11.5 were held for discussion and moved to General Committee.

Resolution No. 2022-0141

Moved by: Councillor C. Somerville

Seconded by: Councillor A. Lawlor

THAT the following Consent items from the Tuesday September 6th, 2022 Council meeting are hereby approved:

1. Amendments to Responsible Pet Owner's By-law No. 1994-077

THAT Report No. ADMIN-2022-0034 dated August 10, 2022 regarding amendments to the Town's Responsible Pet Owner's By-law 1994-077 be received;

AND FURTHER THAT By-law 1994-077, a by-law to regulate, licence and control the keeping of dogs and animals other than dogs within the Town of Halton Hills be amended to allow for the keeping of Urban Hens on any property where compliance with the regulations can be met;

AND FURTHER THAT Council approve and execute the amendments to allow for the keeping of Urban Hens as well as other housekeeping amendments to By-law 1994-077 as outlined in the draft By-law (Appendix A).

CARRIED

2. Acton Business Improvement Area (BIA) Board of Management – New Members

THAT Report No. ADMIN-2022-0042 dated August 18, 2022 regarding Acton Business Improvement Area (BIA) Board of Management – New Members be received;

AND FURTHER THAT Council approve the appointment of the new board members to the Acton Business Improvement Area (BIA) Board of Management as per Confidential Appendix A to this Report;

AND FURTHER THAT the Mayor and Clerk be authorized to enact the necessary by-law to appoint the members.

CARRIED

4. 2021 Annual Building Permit Report

Resolution No. Resolution No. 2022-0141

THAT Report No. TPW-2022-0018, dated September 6, 2022 regarding 2021 Building Permit Fees, be received.

CARRIED

12. GENERAL COMMITTEE

Resolution No. 2022-0142

Moved by: Councillor J. Hurst

Seconded by: Councillor B. Lewis

THAT Council do now convene into General Committee.

CARRIED

12.1. Delegations/Presentations regarding items in General Committee

a. Konrad Szpirak, Resident of Halton Hills

K. Szpirak delegated to General Committee regarding Request from Property Owner of 220 Elmore Drive for a variance to the Fence By-law 2002-0060, as amended at 220 Elmore Drive, (Acton) Town of Halton Hills.

(Refer to Item No. 12.2.a, Report No. ADMIN-2022-0040)

b. Emily Iscoe & Steve Hill, Residents of Halton Hills

E. Iscoe delegated to General Committee regarding Request from Property Owner of 220 Elmore Drive for a variance to the Fence By-law 2002-0060, as amended at 220 Elmore Drive, (Acton) Town of Halton Hills.

(Refer to Item No. 12.2.a, Report No. ADMIN-2022-0040.
Presentation on file in the Clerks office.)

c. Carlos Alvarez, Lead Audit Engagement Partner – KPMG

C. Alvarez presented to General Committee regarding 2021 Annual Financial Statements, Management Discussion and Analysis and Financial Information Return with opening remarks provided by Moya Jane Leighton, Director of Finance & Town Treasurer.

(Refer to Item No. 12.2.g, Report No. CORPSERV-2022-0020.
Presentation on file in the Clerks office.)

d. Moya Jane Leighton, Director of Finance & Town Treasurer - Town of Halton Hills

M.J. Leighton presented to General Committee regarding 2023 Budget Directions Report with opening remarks provided by Chris Mills, Chief Administrative Officer.

(Refer to Item No. 12.2.k, Report No. CORPSERV-2022-0026.
Presentation on file in the Clerks office.)

12.2. Municipal Officers Reports to be Considered by General Committee

a. REPORT NO. ADMIN-2022-0040

*** Recommendation No. GC-2022-0082**

THAT Report No. ADMIN-2022-0040 dated August 19, 2022 regarding a request from Property Owner of 220 Elmore Drive for a variance to the Fence By-law 2002-0060, as amended is received;

AND FURTHER THAT the fence variance contained in Report No. ADMIN-2022-0040 not be granted to Property Owner, 220 Elmore Drive.

CARRIED AS AMENDED

b. REPORT NO. ADMIN-2022-0041

*** Recommendation No. GC-2022-0083**

THAT Report No. ADMIN-2022-0041 dated August 19, 2022 regarding a request from Property Owner of 8 Anderson Court for a variance to the Fence By-law 2002-0060, as amended is received;

AND FURTHER THAT the fence variance contained in Report No. ADMIN-2021-0054 be granted to Property Owner, 8 Anderson Court, as requested.

CARRIED AS AMENDED

c. MEMORANDUM NO. CORPSERV-2022-0004

Recommendation No. GC-2022-0084

THAT Memorandum No. CORPSERV-2022-0004 dated September 6, 2021 regarding Financial Reports be received.

CARRIED

d. REPORT NO. CORPSERV-2022-0007

Recommendation No. GC-2022-0085

THAT Report No. CORPSERV-2022-0007 dated August 10, 2022 regarding the Capital Budget Status as at December 31, 2021 and Closed Capital Projects be received;

AND FURTHER THAT staff be authorized to fund capital project shortfalls totaling \$672,416.72 from the named reserves as outlined in Table 1 of report CORPSERV-2022-0007;

AND FURTHER THAT staff be authorized to return \$825,777.85 of unspent capital funds to the reserves outlined in Table 2 of report CORPSERV-2022-0007;

AND FURTHER THAT staff be authorized to close the capital projects identified in Table 3 and transfer \$699,898.33 of unused funding to capital projects of similar scope as outlined in Table 3 of report CORPSERV-2022-0007;

AND FURTHER THAT staff be authorized to replace \$750,000 of funding from the Canada Community Building Fund with \$750,000 of Connecting Links funding for the Young Street – Queen Street to Mill Street construction project (6200-16-2008);

AND FURTHER THAT staff be authorized to increase the budget for Affordable Housing project (1100-10-2103) by \$40,000 from \$244,000 to \$284,000 to be funded from the Strategic Planning Reserve.

CARRIED

e. REPORT NO. CORPSERV-2022-0009

Recommendation No. GC-2022-0086

THAT Report No. CORPSERV-2022-0009 dated August 12, 2021, regarding the Operating Budget Status for the year ended December 31, 2021 and COVID-19 Update be received;

AND FURTHER THAT all non-transit COVID-19 related operating results including those pertaining to Library operations, be consolidated and the SRA funding be applied as outlined in report CORPSERV-2022-0009.

CARRIED

f. REPORT NO. CORPSERV-2022-0024

Recommendation No. GC-2022-0087

THAT Report No. CORPSERV-2022-0024 dated August 15, 2021 regarding Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds and Trust Funds as at December 31, 2021 be received for information.

CARRIED

g. REPORT NO. CORPSERV-2022-0020

Recommendation No. GC-2022-0088

THAT Report No. CORPSERV-2022-0020 dated September 6, 2022, regarding the 2021 Financial Statements, Management Discussion and Analysis, and Financial Information Return be received;

AND FURTHER THAT the 2021 audited draft Financial Statements, and Financial Information Return be approved as presented and forwarded to Council for approval;

AND FURTHER THAT the 2021 Management Discussion and Analysis be received as information;

AND FURTHER THAT the 2021 audit findings report be received as information and forwarded to Council for information.

CARRIED

h. REPORT NO. CORPSERV-2022-0021

Recommendation No. GC-2022-0089

THAT Report No. CORPSERV-2022-0021 dated September 6, 2022 regarding the Distribution and Funding - 2021 Final Operating Budget Position be received;

AND FURTHER THAT Council approve the transfer of \$325,895, representing the 2021 operating Library surplus, to the Library Capital Reserve;

AND FURTHER THAT \$120,486 of funding previously approved in the 2021 operating budget for contracted labour positions be held in general surplus and carried forward to 2022 to continue funding the

original budgeted contract positions, in accordance with Town policies;

AND FURTHER THAT \$155,014 of funding previously approved in a prior budget for contracted labour positions that are no-longer required be held in general surplus and carried forward to 2022 to support in-year contracted employment needs in accordance with Town policies;

AND FURTHER THAT Council approve the transfer of \$704,490 from the Tax Rate Stabilization Reserve to fund the 2021 operating deficit.

CARRIED

i. REPORT NO. CORPSERV-2022-0025

Recommendation No. GC-2022-0090

THAT Report No. CORPSERV-2022-0025 dated August 15, 2022 regarding the 2021 Treasurer's Statement for development charges reserve funds, parkland dedication reserve fund and the public benefits reserve fund be received.

CARRIED

j. REPORT NO. CORPSERV-2022-0023

Recommendation No. GC-2022-0091

THAT Report No. CORPSERV-2022-0023 dated September 6, 2022, regarding the 2021 Annual Report on Investments and Cash Management be received for information.

CARRIED

k. REPORT NO. CORPSERV-2022-0026

Recommendation No. GC-2022-0092

THAT Report No. CORPSERV-2022-0026 dated September 6, 2022 regarding the 2023 Budget Directions Report be received;

AND FURTHER THAT the guiding principles and assumptions contained in this report be used by staff as the basis to prepare the

2023 preliminary operating and capital budgets and the 2024-2032 capital forecast for Council's consideration;

AND FURTHER THAT the target tax rate levy increase for the Town portion of 3.9% be assessed against increasing non-discretionary pressures such as insurance premiums and mounting legal costs for ongoing sustainability and affordability.

CARRIED

I. REPORT NO. TPW-2022-0027

Recommendation No. GC-2022-0093

THAT Report No. TPW-2022-0027, dated August 12, 2022, regarding the Execution of Transit Services Agreement with the Town of Milton, be received;

AND FURTHER THAT Council authorize the Mayor and Town Clerk and Director of Legislative Services to execute a Transit Services Agreement with the Town of Milton (Attachment A) for the operation of a conventional transit service to support the Steeles Avenue corridor;

AND FURTHER THAT the Mayor and Town Clerk and Director of Legislative Services are hereby authorized to execute any subsequent Agreements and any documents ancillary hereto, to facilitate the ongoing conventional transit service for the Steeles Avenue corridor, to the satisfaction of the Town Clerk and Director of Legislative Services.

CARRIED

m. Halton Region 2021 State of Housing Report

Recommendation No. GC-2022-0094

THAT **Report No. PD-2022-0045** dated August 5, 2022, regarding the Halton Region 2021 State of Housing Report be received for information.

CARRIED

n. 2022 Municipal Election – Voting Locations

Recommendation No. GC-2022-0095

THAT **Memorandum No. ADMIN-2022-0017** dated July 27, 2022 regarding 2022 Municipal Election - Voting Locations be received.

CARRIED

3. Adjourn back into Council

Recommendation No. GC-2022-0096

THAT General Committee do now reconvene into Council.

CARRIED

13. REPORTS AND RECOMMENDATIONS FORWARDED FROM GENERAL COMMITTEE FOR APPROVAL

Resolution No. 2022-0143

Moved by: Councillor B. Inglis

Seconded by: Councillor T. Brown

THAT the recommendations contained in the following Reports & Memorandums from the Tuesday September 6th, 2022 General Committee Meeting are hereby adopted as presented:

Memorandum No. CORPSERV-2022-0004 - GC-2022-0084

Report No. CORPSERV-2022-0007 - GC-2022-0085

Report No. CORPSERV-2022-0009 - GC-2022-0086

Report No. CORPSERV-2022-0024 - GC-2022-0087

Report No. CORPSERV-2022-0020 - GC-2022-0088

Report No. CORPSERV-2022-0021 - GC-2022-0089

Report No. CORPSERV-2022-0025 - GC-2022-0090

Report No. CORPSERV-2022-0023 - GC-2022-0091

Report No. CORPSERV-2022-0026 - GC-2022-0092

Report No. TPW-2022-0027 - GC-2022-0093

Report No. PD-2022-0045 GC-2022-0094

Memorandum No. ADMIN-2022-0017 GC-2022-0095

AND FURTHER THAT the recommendations contained in the following Reports from the Tuesday September 6th, 2022 General Committee Meeting are hereby adopted as amended:

Report No. ADMIN-2022-0040 - GC-2022-0082

Report No. ADMIN-2022-0041 - GC-2022-0083

CARRIED AS AMENDED

14. REPORTS OF THE STANDING COMMITTEES (ADOPTION / RECEIPT OF MINUTES & RECOMMENDATIONS)

NIL

15. PETITIONS/COMMUNICATIONS/MOTIONS

1. Need for a Long-term Truck Strategy

Resolution No. 2022-0144

Moved by: Mayor R. Bonnette

Seconded by: Councillor M. Albano

WHEREAS over many years the Town of Halton Hills Council has been concerned about the increasing truck traffic through the downtown areas of the municipality, including the downtown areas of Acton, Georgetown and Norval;

AND WHEREAS it is widely acknowledged that the truck traffic in these downtown areas has serious implications for the social fabric of the community due to the increasing traffic congestion, greenhouse gas emissions and safety concerns that degrade the ability of residents to enjoy their downtown and the success of the business community;

AND WHEREAS it is now likely that aggregate truck traffic from the Hidden Quarry will result in an unacceptable number of trucks driving through downtown Acton;

AND WHEREAS the Provincial Connecting Link for Highway 7 through Acton's downtown already has existing significant physical constraints and safety issues;

AND WHEREAS there is not a plan to address the increasing truck traffic on Provincial Highway 7 through Acton;

AND WHEREAS on September 28, 2017, a Private Member's Resolution tabled by Ted Arnott, MPP Wellington Halton Hills was passed unanimously by the Ontario Legislature that requested that the Minister of Transportation partner with the Town of Halton Hills to develop a long-term transportation strategy for the Town of Halton Hills;

AND WHEREAS the Honourable Caroline Mulroney, Minister of Transportation subsequently responded on September 11, 2019 by indicating the position of the Ministry of Transportation was that a long-term transportation strategy for Highway 7 through the Town of Halton Hills was not a priority;

AND WHEREAS on February 11, 2020 the provincially appointed Local Planning Appeal Tribunal (LPAT) permitted the Hidden Quarry to proceed despite strong objections from residents and area municipalities including the Town of Halton Hills, Guelph Eramosa Township, Town of Milton and Region of Halton, about the serious negative environmental and socio-economic impacts of the proposed quarry, including increased truck traffic through downtown Acton;

THEREFORE BE IT RESOLVED THAT the Town of Halton Hills requests the Honourable Caroline Mulroney, Minister of Transportation to reconsider the Ministry's earlier position and prioritize a long-term transportation solution for truck traffic that is impacting the Town of Halton Hills, by placing it on the Southern Highways Program, the Ministry's five-year investment plan in highway construction for Southern Ontario; and in the short term, partner with the Town of Halton Hills by contributing financially in completing a feasibility study to investigate alternatives to address truck traffic in the long-term, including reviewing the need for an alternative to the connecting link through Acton (Acton by-pass);

AND FURTHER THAT a copy of this report be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Caroline Mulroney, Minister of Transportation, the Honourable Graydon Smith, Minister of Natural Resources and Forestry, the Honourable Ted Arnott – Speaker of the Ontario Legislature and MPP Wellington Halton Hills, Mike Schreiner, Leader of the Ontario Green Party and MMP Guelph, Halton Region, Town of Milton, County of Wellington, Town of Erin, Township of Guelph/Eramosa, Peel Region and City of Brampton.

Recorded Vote:

In Favor: Mayor R. Bonnette, Councillor M. Albano, Councillor J. Hurst, Councillor M. Johnson, Councillor A. Lawlor, Councillor J. Fogal, Councillor T. Brown, Councillor W. Farrow-Reed, Councillor C. Somerville, Councillor B. Inglis, Councillor B. Lewis

CARRIED

16. ADVANCE NOTICE OF MOTION

Councillor C. Somerville provided advance notice of motion regarding Support for Release of All Federal and Provincial Documents Related to the Former Mohawk Institute Residential School.

(Resolution passed by the Municipality of Shuniah, pg. 677-678 of the September 6th General Information package)

Mayor R. Bonnette provided advance notice of motion regarding the Notice of Motion re: GTA West Corridor (Highway 413).

(Resolution passed by the Town of Oakville, pg. 661-668 of the September 6th General Information package)

17. MOTION TO RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Resolution No. 2022-0145

Moved by: Councillor W. Farrow-Reed

Seconded by: Councillor C. Somerville

THAT the General Information Package dated September 6, 2022 be received.

CARRIED

18. MOTION TO APPROVE CLOSED SESSION ITEMS

Resolution No. 2022-0146

Moved by: Councillor A. Lawlor

Seconded by: Councillor J. Fogal

THAT the recommendations contained in the following Confidential Items from the Tuesday September 6, 2022 Closed Session of Council are hereby adopted as presented;

AND FURTHER THAT staff carry out any of Council's direction on these matters as set out in the Confidential minutes dated September 6, 2022.

Presentation by Scott Knapman, President and CEO - Halton Hills Hydro

REPORT NO. CORPSERV-2022-0027

CARRIED

19. CONSIDERATION OF BYLAWS

Resolution No. 2022-0147

Moved by: Councillor M. Albano
Seconded by: Councillor J. Hurst

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2022-0056

A By-Law to amend the Town's Responsible Pet Owners By-law No. 94-077 to include the keeping of Urban Hens.

BY-LAW NO. 2022-0057

A By-Law to amend By-law No.1984-0001, being a by-law to regulate traffic and parking on highways under the jurisdiction of the Town of Halton Hills.

BY-LAW NO. 2022-0058

A By-Law to adopt the proceedings of the Council Meeting held on the 6th day of September, 2022 and to authorize its execution.

CARRIED

20. ADJOURNMENT

Resolution No. 2022-0148

Moved by: Councillor M. Johnson
Seconded by: Councillor B. Lewis

THAT this Council meeting do now adjourn at 6:24 p.m.

CARRIED

Rick Bonnette, MAYOR

Valerie Petryniak, TOWN CLERK