



MINUTES OF THE ACCESSIBILITY ADVISORY COMMITTEE

**Minutes of the Accessibility Advisory Committee meeting held on Wednesday
September 28, 2022 Via Zoom.**

Members Present: Councillor J. Hurst, Chair, Councillor W. Farrow-Reed, J. Bray,
K. Heffernan, C. Licznarski, L. McKenzie, J. Pearce

Regrets: M. Lowe, D. Sebalj

Staff Present: R. Brown, Deputy Clerk - Administration

1. CALL TO ORDER

Councillor J. Hurst called the meeting to order at 6:34 p.m.

2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST

There were no disclosures of pecuniary/conflict of interest.

3. RECEIPT OF PREVIOUS MINUTES

Recommendation No. HHAAC-2022-0001

THAT the Minutes from Minutes from the Accessibility Committee Meeting
held on March 23, 2022 be received.

CARRIED

4. SCHEDULED ITEMS FOR DISCUSSION

4.a Funding Request - 2 Year Subscription to Site Improve – a digital website accessibility checker

The committee reviewed a memo from the Director of Communications
and the Director of Information and Technology Services about using
funds from the Municipal Accessibility Plan Project fund for a 2-year

subscription for Site Improve, a digital website accessibility checker. This is a request is only for 2023 and 2024, after that continued use of this subscription will be covered in the corporate budget.

Recommendation No. HHAAC-2022-0002

THAT the Halton Hills Accessibility Committee approves the use of funds from the Municipal Accessibility Plan Project fund to pay for a 2-year subscription to Site Improve, a digital website accessibility checker at a cost of \$10,000 per year for 2023 and 2024 to a maximum of \$20,000.

CARRIED

4.b Funding Request - Hearing Assistive Listening System - John Elliott Theatre

J. Smith, Facility Supervisor for the Town of Halton Hills brought forward the need to replace the hearing assistive listening system at the John Elliott Theatre. The existing system is 10 years old and some of the units have burnt out or failed. The new system will cost approximately \$15,000 and it will provide a direct signal to hearing aids or cochlear implants for patrons without needing any additional hardware. The system will also include devices for patrons without hearing aids or implants.

Recommendation No. HHAAC-2022-0003

THAT the Halton Hills Accessibility Committee approves the use of \$15,000 from the Municipal Accessibility Plan Project fund to purchase new Hearing Assistive Listening System for the John Elliott Theatre.

CARRIED

4.c Funding Request - Accessible Curb at Acton Arena (Pre-approved by Staff)

Acton Arena staff were approached by a patron that noted the lack of an accessible curb/ramp into the parking lot at the front entrance. The parking lot clearly has cross walk markings at the curb into the parking lot, but the curb is not cut to provide an accessible curb onto that crosswalk.

Recognizing the need to have this remedied quickly staff acquired a quote of \$4,000 to have this done. Due to the timing constraints the Clerk was consulted for approval of the use of funds.

Recommendation No. HHAAC-2022-0004

THAT the Heritage Halton Hills Accessibility Advisory Committee supports the use of \$4000 from the Municipal Accessibility Plan Project fund to create an accessible curb at the Acton Arena.

CARRIED

4.d 2023 AODA Accessible Traffic Signal Installation - Funded from Accessibility Fund

Staff review of the budget for the upcoming budget cycle indicated that the Municipal Accessibility Plan Project fund has been accumulating funds with little spending and is quite healthy at this time and therefore a portion of the funds could be reallocated. In 2023 there is a need for AODA Accessible Traffic Signal Installation that these funds could be used for.

Recommendation No. HHAAC-2022-0005

THAT the Halton Hills Accessibility Advisory Committee supports the use of funds from the Municipal Accessibility Plan Project fund for the AODA Accessible Traffic Signal Installation in 2023.

CARRIED

5. SUB-COMMITTEES AND WORKING GROUPS

NIL

6. CLOSED SESSION

NIL

7. ITEMS TO BE SCHEDULED FOR NEXT MEETING

NIL

8. ADJOURNMENT

The meeting adjourned at 7:15 p.m.