



HERITAGE HALTON HILLS COMMITTEE MINUTES

Minutes of the Heritage Halton Hills Committee meeting held on Wednesday June 21, 2023 in the Esquering Room at Town Hall, 1 Halton Hills Drive, Halton Hills, ON.

Members Present: Councillor C. Somerville, Chair, Councillor J. Racinsky, L. Quinlan, M. Rowe, R. Denny, A. Walker, T. Brown

Regrets: C. Donaldson

Staff Present: L. Loney, Senior Heritage Planner, T. Jayaveer Planner Policy/Development Review, B. Parker, Director Planning Policy, L. Bateson, Administrative Coordinator

Others Present: B. Mansfield, J. Krebs, D. McClurg

1. CALL TO ORDER

Councillor C. Somerville, Chair called the meeting to order at 4:30 pm

2. DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST

There were no disclosures of pecuniary or conflict of interest.

3. RECEIPT OF PREVIOUS MINUTES

3.a Minutes of the Heritage Halton Hills Committee Meeting held on May 17, 2023.

Recommendation No. HHH-2023-0018

THAT the Minutes of the Heritage Halton Hills Committee Meeting held on May 17, 2023 be received.

CARRIED

4. SCHEDULED ITEMS FOR DISCUSSION

4.a Research and Evaluation Report - 4 Stewarttown Road (Stewarttown)

L. Loney provided an overview of the attributes and history of the property at 4 Stewarttown Road and the property's significance, recommending designation.

L. Loney answered questions from Donna McClurg and Joe Krebs to help them understand the process and what will happen if their property is designated. They were advised that the process is to go before the Committee then Council for a decision.

L. Loney will provide more information on the OLT (Ontario Land Tribunal) as well as the designation process and future processes for alterations.

The property owners discussed other concerns including the sewer and water connections, foundation work, designation plaques, resale, severances, insurance costing and alterations to the interior. Staff and the heritage committee provided answers as appropriate.

As part of the designation, there is a process to have any changes made. The Heritage Property Grant Program (HPGP) and Heritage Property Tax Refund Program (HPTRP) assist financially in doing the future work. Application must be submitted for the programs. Details on the incentives were provided.

L. Loney advised what the timelines would be after the Committee meeting, to Council July 10th for adoption then posted in the paper with a 30-day notice then a by-law. The property owner will be notified as will the Heritage Trust. The property will then be registered on title. The process will take a few months. L. Loney will provide the timeline. There is 30 days to object at Council and an appeal process. L. Loney will map out the appeal process through the OLT for the property owners.

Recommendation No. HHH-2023-0019

THAT Heritage Halton Hills recommend Council designate the property at 4 Stewarttown Road under Part IV of the *Ontario Heritage Act*.

CARRIED

4.b Research and Evaluation Report - 533 Main Street (Glen Williams)

L. Loney advised that the owner was not able to attend but ensured that the letter from Kim McMahon (Appendix A) would be attached to the minutes of the meeting.

L. Loney provided an overview of the letter detailing the concern about viability of a childcare business. Laura noted that interiors are not included with a designation and did discuss details and limitations with the conservation authority (CVC) with the owner. L. Loney will continue to keep the property owner apprised of the process.

Councillor Racinsky will reach out to the property owner after the meeting to discuss advantages to property taxes and incentives.

Recommendation No. HHH-2023-0020

THAT Heritage Halton Hills recommend Council designate the property at 533 Main Street under Part IV of the *Ontario Heritage Act*.

CARRIED

4.c Research and Evaluation Report - 10996 Trafalgar Road (Stewarttown)

L. Loney provided an overview of the attributes and history of the property at 10996 Trafalgar Road, Stewarttown Road and the property's significance, recommending designation. L. Loney qualified that this as a landmark and linked to the history of Stewarttown, and strongly recommends designation.

Barbara Mansfield provided information on the property. This is the only Anglican church in Stewarttown, however, there is some confusion that the land was donated by William Morrison and donated to the Methodist Church. The cemetery was officially opened in 1819. The land on property was Methodist not Anglican. Mansfield expressed concern over major construction that has impacted the cemetery in the past. Region taking land access to extend the retaining wall. Hope that a designation will help to protect.

Councillor Somerville will meet with Regional Staff on the construction and will provide contact information.

L. Loney will contact Barbara after the meeting to make the revisions prior to the July 10th Council meeting.

Recommendation No. HHH-2023-0021

THAT Heritage Halton Hills recommend Council designate the property at 10996 Trafalgar Road under Part IV of the *Ontario Heritage Act*.

CARRIED

4.d Heritage Property Grant Program 2022 - Application Review (76 Bower Street, 98 Confederation Street)

T. Jayaveer provided an update on the properties at 76 Bower Street and 98 Confederation as it relates to the Heritage Property Grant Program applications for 2022.

Recommendation No. HHH-2023-0022

THAT Heritage Halton Hills approve the following applications for the 2022 Heritage Property Grant Program, and that the remaining funds in this year's budget for the program be awarded proportionally to each applicant:

- A. Confederation Street
- B. 76 Bower Street

CARRIED

4.e Recognition of Cox Family Contribution at 98 Confederation Street

David Kentner asked for an additional plaque to recognize the efforts of Dale and Dave Cox to restore the Barrett Barn. Costs associated with the plaque will be funded from the Heritage Halton Hills committee budget. The plaque details will be sent to the Committee to review.

Recommendation No. HHH-2023-0023

THAT Heritage Halton Hills approve in principle an additional plaque for the property at 98 Confederation Street in recognition of the conservation efforts of Dave and Dale Cox, details for which will be finalized by staff and costs for which will be funded by the

CARRIED

4.f 2023 Cultural Heritage Assistant - Madison Hendricks

L. Loney provided an update on the Cultural Heritage Assistant, Madison Hendricks will be working with staff until the end of this year.

5. ITEMS TO BE SCHEDULED FOR NEXT MEETING

Conference Report

Closed session item to address

Plaques to review

6. ADJOURNMENT

The meeting adjourned at 5:46 p.m.