



MINUTES

COUNCIL MEETING

Monday February 10, 2025

The Town of Halton Hills Council met this 10th day of February, 2025 in the Council Chambers, Halton Hills Town Hall and Via Zoom, commencing at 1:00 p.m., with Mayor A. Lawlor in the Chair convening into Open Session at 3:03 p.m.

MEMBERS PRESENT Mayor A. Lawlor, Councillor C. Somerville (EP), Councillor J. Fogal, Councillor M. Albano, Councillor J. Brass, Councillor C. Garneau (Absent for Closed Session), Councillor R. Norris, Councillor B. Inglis, Councillor D. Keene
(EP-Electronic Participation)

ABSENT Councillor A. Hilson, Councillor J. Racinsky

STAFF PRESENT C. Mills, Chief Administrative Officer, L. Lancaster, Commissioner of Corporate Services, D. Szybalski, Commissioner of Community Services, B. Andrews, Commissioner of Transportation & Public Works, V. Petryniak, Town Clerk & Director of Legislative Services, J. Rehill, Commissioner & Chief of Fire Services, J. Linhardt, Commissioner of Planning & Development, M. Leighton, Treasurer
(Open Session)
(E – Electronically Present)

***Recommendation varies from Staff Recommendation**

1. CALL TO ORDER

Mayor A. Lawlor called the meeting to order at 1:06 p.m. in the Council Chambers.

2. MOVE INTO CLOSED SESSION

Resolution No. 2025-0017

Moved By: Councillor B. Inglis
Seconded By: Councillor M. Albano

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

2.2 OFFICE OF THE CAO REPORT NO. ADMIN-2025-004 dated February 10, 2025 regarding personal matters about an identifiable individual, including municipal or local board employees. (HHCEC)

2.3 CORPORATE SERVICES REPORT NO. CS-2025-002 dated January 24, 2025 regarding personal matters about an identifiable individual, including municipal or local board employees. (Administration)

2.4 PLANNING AND DEVELOPMENT REPORT NO. PD-2025-003 dated January 8, 2025 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (OLT)

CARRIED

Council convened into Closed Session at 1:07 p.m.

Council recessed at 1:41 p.m.

3. OPEN MEETING

Resolution No. 2025-0018

Moved By: Councillor B. Inglis
Seconded By: Councillor M. Albano

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

Council reconvened in Open Session at 3:03 p.m.

1. O CANADA

2. LAND ACKNOWLEDGEMENT

We would like to begin by acknowledging that the land on which we gather is part of the Treaty lands and Territory of the Mississaugas of the Credit.

3. DISCLOSURES OF PECUNIARY/CONFLICT OF INTEREST

There were no disclosures of pecuniary/conflict of interest.

4. OTHER BUSINESS (ANNOUNCEMENTS, EMERGENCY MATTERS)

1. Black History Month

Mayor A. Lawlor announced the following:

This February, the Town and the Library honour Black History Month with a series of free, curated programs. This includes film, visual artwork and literature that recognize the significant creative contributions of Black Canadians.

Throughout the month, I invite the public to explore Paul Dias' exhibition "A Man of Colours" in the Halton Hills Public Library and Cultural Centre. Tomorrow night, the artist will be on-site to offer a lecture and guided tour of his artwork. Join in from 7:30-8:30pm, tickets are available from the John Elliott Theatre Box Office.

Or, on February 22nd, enjoy African Voyages - an interactive story-telling presentation with Juno-nominated artist "Jack-oh" Backo at the Library from 2-3pm.

I'd also like to take a moment to acknowledge the organizations that partner with the Town year-round, making our community a more inclusive and equitable place to live, work, create and play.

These groups, that offer leadership and provide important services, include:

- The Canadian Caribbean Association of Halton,
- The Halton Black History Awareness Society,
- The African Caribbean Council of Halton; and
- Strengthen Hands.

You can learn more about these and other Black History Month Programs by visiting the Town's website, haltonhills.ca/blackhistorymonth

2. Vote for Halton Hills' Official Bird

Mayor A. Lawlor announced the following:

The Halton Hills Public Library, Bird Friendly Halton Hills, and the Town of Halton Hills are excited to announce a new initiative, "Vote for an Official Town Bird" contest. This contest is to select an official Town bird that represents Halton Hills, and to advance Nature Canada's designation of Halton Hills as a bird friendly community.

Town Residents can vote the following ways:

- online through the Town's Let's Talk Halton Hills platform
- in-person at the Halton Hills Library (Acton and Georgetown branches)
- in-person at Hillsideview Active Living Seniors Centre (Acton and Georgetown)

The first round of voting starts on February 17 alongside the Great Backyard Bird Count and ends on April 29. Then the top three bird choices will advance to a second round of voting that will be held throughout the summer. The official Town bird will be announced in October to recognize Fall Migratory Day. More information is available on the Get Involved webpage at haltonhills.ca/environment

3. Family Day and PA Day Activities

Mayor A. Lawlor announced the following:

This Friday, February 14 is a PA Day. There will be various activities at the library throughout the day, and from 2:00-4:00 p.m., families are invited to drop-in and make a Valentine's Day card. There are pre-cut designs available for decorating, or you can learn how to design a card on the Cricut.

On Monday, February 17, Halton Hills will host various activities for Family Day.

- At both library branches, you can enjoy family-friendly activities such as Family Storytime, Dungeons and Dragons, tabletop games, and virtual reality.
- There will also be a free screening of Shrek in the John Elliott Theatre.
- You can create your own whimsical bird art piece at the Helson Gallery.
- In addition, there will be family skating, swimming, mini putt, an indoor play street with large lawn games, and much more planned throughout the Town.

Visit haltonhills.ca/familyday for details.

4. Response to Tariff Threats - Mayor Ann Lawlor

Mayor A. Lawlor announced the following:

I wanted to make a statement regarding an issue that is consuming all of us in Canada, and that is regarding the tariffs that have been introduced by President Trump. We are deeply concerned about the impacts of tariffs on our Canadian economy and our municipality is aligned with others throughout the province and across the country on this issue. We support the advocacy efforts led by our federal leaders. There is strength in having a collective voice and we stand together on issues that threaten both our economy and our democracy.

The Town of Halton Hills is paying attention. We have collated through our Economic Development department valuable information for our local businesses, and I have also reached out personally to local firms to understand their concerns in this chaotic economic environment. As one of the largest corporations in our community, the Town is a major purchaser of goods and services, and I have asked that the Town's procurement policy be reviewed to recognize Canadian suppliers wherever possible. Amendments to the policy will be part of the March 3rd Council agenda.

As residents, I hope that people in Halton Hills continue to read the labels at the grocery store and buy Canadian products. It's always better to shop local, put that Amazon account on pause and patronize our Halton Hills retailers. We will be doing that as a corporation. I have asked the CAO to ensure that supporting local will be a priority even if convenience is sacrificed. These are uncertain times, unpredictable and unprecedented however as Canadians we are united in times of difficulty, and we are resilient.

We also have a chance to celebrate our country and our flag and wear our hearts on our sleeve. February 15th is Flag Day, and we celebrate the adoption of the iconic red and white maple leaf as our national symbol. Please wear a maple leaf lapel pin, which are available at Town Hall and residents are welcome to come and pick one up.

5. Heritage Conservation Award

Mayor A. Lawlor announced the following:

I am pleased to confirm that local property owner Kevin Reid-Morris will be the first to receive a Heritage Conservation Award from the Town for the restoration of the original wooden porch at his Edith Street home. The Town's Heritage Conservation Award program acknowledges significant contributions to the conservation of the Town's cultural heritage resources through preservation, rehabilitation, and restoration.

Mr. Reid-Morris' submission showcased the restoration of an original wooden porch, replacing a porch that was not in keeping with the style of his home. Significant research and a study of homes built by the same builder, along with salvaged and sustainable materials and use of traditional techniques has resulted in a spectacular example of heritage restoration in our community.

Heritage Halton Hills members unanimously recommended that this exceptional work be recognized by receiving this year's award.

On behalf of the Town, I'd like to thank Mr. Reid-Morris for his efforts in the conservation of one of the Town's significant cultural heritage resources.

5. RESOLUTION TO ADOPT GENERAL COMMITTEE ITEMS FROM THE PREVIOUS COUNCIL MEETING

Resolution No. 2025-0019

Moved By: Councillor J. Brass

Seconded By: Councillor B. Inglis

THAT the recommendations contained in the following Reports & Memorandums from the Monday January 20, 2025 General Committee Meeting are hereby adopted as presented:

Report No. ADMIN-2025-001 (Recommendation No. GC-2025-0001)

THAT Report No. ADMIN-2025-001 dated November 19, 2024 regarding the New AMPS Regulatory (Non-Parking) By-law be received;

AND FURTHER THAT Council adopt the New AMPS Regulatory (Non-Parking) By-law attached as Appendix A with an effective date of April 1, 2025.

Report No. CS-2025-001 (Recommendation No. GC-2025-0002)

THAT Report No. CS-2025-001 dated January 20, 2025 regarding Ontario Regulation 284/09, 2025 Budget be received;

AND FURTHER THAT Council approve this report, which meets the requirements of Regulation 284/09 and outlines the 2025 Operating and Capital Budgets in a format that is compliant with the Public Sector Accounting Board (PSAB).

Memorandum No. CS-2025-001 (Recommendation No. GC-2025-0004)

THAT Memorandum No. CS-2025-001 dated January 20, 2025 regarding 2025 Budget and Business Plan be received.

CARRIED

6. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

Resolution No. 2025-0020

Moved By: Councillor B. Inglis
Seconded By: Councillor J. Brass

THAT the following minutes are hereby approved:

6.1 Confidential Minutes of the Council Meeting held on Monday January 20, 2025.

6.2 Minutes of the Council Meeting held on Monday January 20, 2025.

CARRIED

7. PUBLIC PRESENTATION/DELEGATION

NIL

8. CONSENT ITEMS

Resolution No. 2025-0021

Moved By: Councillor J. Brass
Seconded By: Councillor B. Inglis

THAT the following Consent Items are hereby approved:

1. Community Grant Program Update

THAT Memorandum No. CSE-2025-001 dated February 10, 2025 regarding Community Grant Program Update be received.

CARRIED

9. GENERAL COMMITTEE

Resolution No. 2025-0022

Moved By: Councillor B. Inglis
Seconded By: Councillor J. Brass

THAT Council do now convene into General Committee.

CARRIED

Councillor M. Albano assumed the role of Presiding Officer.

1. PRESENTATIONS/DELEGATIONS

a. KPMG

Carlos Alvarez and Matthew Ciardelli presented to General Committee regarding KPMG 2024 Year-End Audit Planning Report with opening remarks provided by Joey Vandermeer, Deputy Treasurer.

(Refer to Item No. 9.2.c, Report No. CS-2025-004. Presentation is available on the [Town’s Municipal Calendar page.](#))

b. Sohaib Sohail

Sohaib Sohail delegated General Committee regarding Proposal for Construction of a Cricket Pitch at Trafalgar Sports Park.

(Refer to Item No. 9.2.g, Report No. CSE-2025-007)

2. CONSIDERATION OF REPORTS

All Reports and Memorandums considered in General Committee will receive final disposition at the next Council meeting. Reports and Memorandums requiring immediate disposition at this meeting will be considered an immediate Action Item and will be identified with an (IA) beside the title.

a. REPORT NO. ADMIN-2025-002 (IA)

* Recommendation No. GC-2025-0006

THAT Report No. ADMIN-2025-002 dated January 14, 2025 regarding Alternative Voting Methods for the 2026 Municipal Election be received;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a Request for Proposal (RFP) for Voting and Vote Counting equipment and Alternative Voting Methods.

CARRIED AS AMENDED

b. REPORT NO. ADMIN-2025-003

Recommendation No. GC-2025-0007

THAT Report No. ADMIN-2025-003 dated February 10, 2025 regarding Georgetown BIA – New Members be received;

AND FURTHER THAT Council approve the appointment of the new board members to the Georgetown Business Improvement Area (BIA) Board of Management as per Confidential Appendix A to this Report;

AND FURTHER THAT the Mayor and Clerk be authorized to enact the necessary by-law to appoint the members.

CARRIED

c. REPORT NO. CS-2025-004

Recommendation No. GC-2025-0008

THAT Report No. CS-2025-004 dated February 10, 2025 regarding KPMG 2024 Year-End Audit Planning Report be received as information.

CARRIED

d. REPORT NO. CS-2025-005 (IA)

Recommendation No. GC-2025-0009

THAT Report No. CS-2025-005, dated February 10, 2025, regarding the Award of Cellular Phone Services and Devices, be received;

AND FURTHER THAT Rogers Communications Inc., be awarded the contract for Cellular Phone Services and Devices through the Ministry of Public and Business Service Delivery, Supply Ontario for Vendor of Record (VOR) for Tender- 18677 - Mobile Devices and Services;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchasing order in the amount for \$139,000 annually, plus applicable taxes for the initial six (6) year contract term, with the option to renew the contract for two (2) additional terms of two (2) years, aligning with the VOR term and subject to satisfactory performance, budget approval and price negotiations;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the necessary contract documents for the term of this contract.

CARRIED

e. REPORT NO. CSE-2025-005 (IA)

Recommendation No. GC-2025-0010

THAT Report No. CSE-2025-005, dated February 10, 2025, regarding the Award of 24-135 Supply and Delivery of Janitorial Supplies, be received;

AND FURTHER THAT Wood Wyant Canada Inc, be awarded a contract for the Supply and Delivery of Janitorial Supplies through combined buying power with members of the Halton Co-operative Purchasing Group (HCPG);

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order in the amount of \$145,000.00, plus applicable taxes, for the initial one-year contract term, with the option to renew the contract for four (4) additional one-year periods, subject to satisfactory performance, budget approval and price negotiations.

CARRIED

f. REPORT NO. CSE-2025-006

Recommendation No. GC-2025-0011

That Report No. CSE-2025-006, dated January 8, 2025, regarding the Halton Hills Sports Museum - Project Status and Agreement, be received;

AND FURTHER THAT Council approve and authorize the signing of the Memorandum of Understanding between the Town of Halton Hills and the Halton Hills Sports Museum (HHSM), as outlined in Report No. CSE-2025-006;

AND FURTHER THAT Council authorize Town staff to collaborate with the HHSM Board by proceeding with a phased implementation plan for transitioning the museum to a digital model, as outlined in Report No. CSE-2025-006;

AND FURTHER THAT Council endorse the HHSM's fundraising and grant application efforts, and authorize Town staff to provide letters of support and collaborate on joint funding submissions, where appropriate;

AND FURTHER THAT Council direct Town staff to maintain ongoing collaboration with the HHSM Board to ensure alignment with the community's needs, effective execution of the transition, and regular updates on progress.

CARRIED

g. REPORT NO. CSE-2025-007

Recommendation No. GC-2025-0012

That Report No. CSE-2025-007, dated January 13, 2025, regarding the Proposal for Construction of a Cricket Pitch at Trafalgar Sports Park be received;

AND FURTHER THAT Council endorse the proposal for a cricket pitch in Halton Hills to support the growing demand for cricket in the community, including providing equitable access to the new cricket pitch, which aligns with the Town's strategic priority of creating a safe and welcoming community, as outlined in Report No. CSE-2025-007;

AND FURTHER THAT Council approve the allocation and multipurpose use of the site at Trafalgar Sports Park, specifically the use of fields 8 and 9, to construct a 22-yard synthetic turf cricket pitch, as outlined Report No. CSE-2025-007;

AND FURTHER THAT Council approve and authorize the Mayor and Clerk to sign the Memorandum of Understanding between the Town of Halton Hills and the HHCC, as outlined in Report No. CSE-2025-007.

CARRIED

h. REPORT NO. PD-2025-001

Recommendation No. GC-2025-0013

THAT Report PD-2025-001 dated January 17, 2025 regarding the Town's final assumption of the public services and street installed in the plan of subdivision registered as Plan 20M-943 be received;

AND FURTHER THAT staff be authorized to bring forward a by-law to assume the public services and street, namely Mansewood Court, installed under Plan 20M-943.

CARRIED

i. REPORT NO. PD-2025-004 (IA)

Recommendation No. GC-2025-0014

THAT Report No. PD-2025-004 dated January 24, 2025 and titled “Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – 6 Queen Street, Georgetown” be received;

AND FURTHER THAT Council state its intention to designate the property at 6 Queen Street, Georgetown, known as the Bowman-Lane House, legally described as “PT LT 3, PL 37, SE OF QUEEN ST, AS IN 713997; HALTON HILLS”, under Part IV, Section 29 of the Ontario Heritage Act as recommended by Heritage Halton Hills;

AND FURTHER THAT the Town Clerk proceed with serving a Notice of Intention to Designate as mandated by Section 29(3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period has expired, and if there are no objections, a designation by-law for the property at 6 Queen Street, Georgetown be brought forward to Council for adoption.

CARRIED

j. REPORT NO. TPW-2025-004 (IA)

Recommendation No. GC-2025-0015

THAT Report No. TPW-2025-004, dated February 10, 2025, regarding 2025 Building By-law, be received;

AND FURTHER THAT Council adopt the Building By-law attached as Appendix A.

CARRIED

3. ADJOURN BACK INTO COUNCIL

Recommendation No. GC-2025-0016

THAT General Committee do now reconvene into Council.

CARRIED

10. RESOLUTION TO ADOPT IMMEDIATE ACTION ITEMS FROM GENERAL COMMITTEE

Resolution No. 2025-0023

Moved By: Councillor R. Norris

Seconded By: Councillor J. Brass

THAT the recommendations contained in the following Immediate Action Item Reports from the Monday February 10, 2025 General Committee Meeting are hereby adopted as presented:

Report No. CS-2025-005 (GC-2025-0009)

Report No. CSE-2025-005 (GC-2025-0010)

Report No. PD-2025-004 (GC-2025-0014)

Report No. TPW-2025-004 (GC-2025-0015)

AND FURTHER THAT the recommendations contained in the following Immediate Action Item Report from the Monday February 10, 2025 General Committee Meeting are hereby adopted as amended:

Report No. ADMIN-2025-002 (GC-2025-0006)

CARRIED AS AMENDED

11. RESOLUTION TO ADOPT CLOSED SESSION ITEMS

Resolution No. 2025-0024

Moved By: Councillor M. Albano

Seconded By: Councillor J. Brass

THAT the recommendations contained in the following Confidential Reports from the Monday February 10, 2025 Closed Session of Council are hereby adopted;

AND FURTHER THAT staff carry out any of Council's direction on these matters as set out in the Confidential minutes dated February 10, 2025.

Report No. ADMIN-2025-004

Report No. CS-2025-002

Report No. PD-2025-003

CARRIED

12. MOTIONS/COMMUNICATIONS/PETITIONS

1. Ontario Deposit Return Program

Resolution No. 2025-0025

Moved By: Councillor C. Somerville

Seconded By: Councillor J. Fogal

WHEREAS the Ontario Deposit Return Program has successfully incentivized the recycling of alcoholic beverage containers;

AND WHEREAS ON September 20, 2024 the Town of Bradford West Gwillimbury issued a letter endorsing the expansion of the Ontario Deposit Return Program to include nonalcoholic beverage containers;

AND WHEREAS Halton Hills has always shown a leadership role in environmental matters including, passing in 2005, asking the province to create a deposit and return system for wine and liquor bottles;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Town of Halton Hills hereby supports the letter dated September 20, 2024, by the Town of Bradford West Gwillimbury, regarding the Ontario Deposit Return Program;

AND FURTHER THAT a copy of this resolution be sent to the Premier of Ontario, Doug Ford; Minister of Environment, Conservation and Parks, Andrea Khanjin; the Minister of Finance, Peter Bethlenfalvy; the Association of Municipalities of Ontario (AMO); MPP Ted Arnott; Leaders of the Opposition Parties; and all Ontario Municipalities.

CARRIED

13. NOTICE OF MOTION

1. Halton Region West Nile Response Program – Mayor A. Lawlor

14. REQUESTS FOR REPORTS

NIL

15. RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Resolution No. 2025-0026

Moved By: Councillor J. Brass
Seconded By: Councillor R. Norris

THAT the General Information Package dated February 10, 2025 be received.

CARRIED

16. CONSIDERATION OF BY-LAWS

Resolution No. 2025-0027

Moved By: Councillor M. Albano
Seconded By: Councillor J. Brass

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2025-0008

A By-law to establish a System of Administrative Monetary Penalties (Regulatory - Non-Parking).

BY-LAW NO. 2025-0010

A By-law to designate Stewart's Castle, located at 10295 10 Side Road, under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

BY-LAW NO. 2025-0011

A By-law to designate the Noble-Pomeroy House, located at 12 and 14 Adamson Street North, under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

BY-LAW NO. 2025-0012

A By-law to designate the Frances Williams House, located at 15 Mountain Street, Glen Williams, under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

BY-LAW NO. 2025-0013

A By-law to designate the Secord-Starkman Block, 2 Mill Street East, Acton, Town of Halton Hills, under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

BY-LAW NO. 2025-0014

A By-law to amend By-law No. 2024-0015 for the appointment of Inspectors for the Enforcement of the Building Code Act for the Town of Halton Hills.

BY-LAW NO. 2025-0015

A By-law to provide for the administration and enforcement of the Building Code Act within the Town of Halton Hills and to repeal By-law 2016-0030.

BY-LAW NO. 2025-0016

A By-law to adopt the proceedings of the Council Meeting held on the 10th day of February, 2025 and to authorize its execution.

CARRIED

17. ADJOURNMENT

Resolution No. 2025-0028

Moved By: Councillor M. Albano

Seconded By: Councillor R. Norris

THAT this Council meeting do now adjourn at 5:16 p.m.

CARRIED

Ann Lawlor, MAYOR

Valerie Petryniak, TOWN CLERK