

**MINUTES**

**COUNCIL MEETING**

**Monday March 3, 2025**

The Town of Halton Hills Council met this 3<sup>rd</sup> day of March, 2025 in the Council Chambers, Halton Hills Town Hall and Via Zoom, commencing at 3:00 p.m., with Mayor A. Lawlor in the Chair convening into Open Session at 3:04 p.m.

**MEMBERS PRESENT** Mayor A. Lawlor, Councillor C. Somerville, Councillor J. Fogal, Councillor M. Albano, Councillor J. Brass, Councillor C. Garneau, Councillor R. Norris, Councillor B. Inglis, Councillor D. Keene, Councillor A. Hilson

**STAFF PRESENT** C. Mills, Chief Administrative Officer, L. Lancaster, Commissioner of Corporate Services, D. Szybalski, Commissioner of Community Services, B. Andrews, Commissioner of Transportation & Public Works, V. Petryniak, Town Clerk & Director of Legislative Services, J. Rehill, Commissioner & Chief of Fire Services, J. Linhardt, Commissioner of Planning & Development, M. Leighton, Treasurer

**\*Recommendation varies from Staff Recommendation**

**1. CALL TO ORDER**

Mayor A. Lawlor called the meeting to order at 3:04 p.m. in the Council Chambers.

**2. MOVE INTO CLOSED SESSION**

NIL

**3. OPEN MEETING**

Council convened in Open Session at 3:04 p.m.

**1. O CANADA**

**2. LAND ACKNOWLEDGEMENT**

We would like to begin by acknowledging that the land on which we gather is part of the Treaty lands and Territory of the Mississaugas of the Credit.

**3. DISCLOSURES OF PECUNIARY/CONFLICT OF INTEREST**

There were no disclosures of pecuniary/conflict of interest.

#### **4. OTHER BUSINESS (ANNOUNCEMENTS, EMERGENCY MATTERS)**

##### **1. Community Grant Program Now Open**

Mayor A. Lawlor announced the following:

The Town of Halton Hills Community Grant Program is now open for applications!

This program provides eligible community groups and organizations with the opportunity to apply for funding to support activities, events, and initiatives that enhance our community and improve the quality of life for all residents.

All local community groups are encouraged to explore this opportunity. Whether it's a community event, a recreational program, or a unique initiative that fosters connection and inclusivity, the Community Grant Program is here to support your efforts.

Applications intake closes on March 28th at 4:30pm.

For more information and to apply, please visit [haltonhills.ca/communitygrantprogram](http://haltonhills.ca/communitygrantprogram).

Let's continue to work together to build a safe and welcoming Halton Hills.

##### **2. Congratulations to Joseph Racinsky**

This announcement and motion were discussed after Item No. 8.

Mayor A. Lawlor announced the following:

Over the last six weeks, two members of Halton Hills Council stepped out of their comfort zones and took on challenges that had them voice their visions and their values squarely in the public eye. Along with a few others, they stepped up, they declared their commitment to political action and they asked the voters of Wellington Halton Hills which of them would be chosen to represent their interest in the Ontario Legislature.

I have to say that I am very proud of our two youngest and rookie Councillors, Alex Hilson and Joseph Racinsky and I am sure other members of Council share my feelings. Congratulations and thank you for your leadership, for entering the election fray, for doing the work and for your passion for your democracy.

I have some notes for each of you that I'd like to say publicly.

Alex, dare I say that you have grown much wiser and are standing even taller since you took your leave just weeks ago? With very little experience save your own ward election, you rallied a team, developed a campaign, consulted on party policy, participated in for public debate and advocated for the policies and political principles that you value. You carried your banner honestly and with vigour. The message resonated and thousands of people across the riding put their x beside your name.

Your party was very lucky to have you as a champion and candidate. It's my opinion that they would be wise to keep you in the fold. That said, for now, we are glad to have you back at the Halton Hills council table, again paying attention to concerns facing the residents of Acton with your underlying principles of community, service and responsive local government. Halton Hills needs and values your voice.

And to our colleague who is now sitting in the gallery.

Last week when the votes were tallied, Joseph Racinsky, received the highest number cast from across the communities of Halton Hills, Fergus, Elora, Erin, Puslinch and in between. We now have a new MPP, one of our own, and made in Halton Hills who will be travelling to and taking a seat in Queen's Park. Joseph, congratulations!

We have valued your dedication, hard work and commitment to the residents of ward 2 as you have served on this council over the past 2 years. You have always been well prepared, have formulated thoughtful responses to issues and have stated the reasons for your approach. You have been attentive to items ranging from traffic on country roads to hauling fill to new neighbourhood densities to farm gate sales and industrial zoning.

And now, as you embark on a new venture, I know that you will continue to have, top of mind, the best interests of our community. You will remember lessons from and experiences of your neighbours, constituents and council colleagues as you are involved in formulating provincial policies. And I am confident, too, that when we call upon our MPP to advocate for us, that you will understand, you will be ready and you will be passionate on our behalf.

Joseph, you know that you can count on us, too, to support you in your new role. I am looking forward, as I did with your predecessor, to both casual and formal connections in the community and conversations regarding issues of the day. And I am sure that your council colleagues will also keep in touch. Everyone wants you to be successful. It will be a shared benefit. And we wish you the very best.

Halton Hills council was your start in elected life, and although the training has been somewhat short, we know the experience has been positive and it will serve you well. And now I have something to pass on to our new MPP- to ensure that he remembers us. It's the formal photo taken in 2022 at our Halton Hills Council inauguration and it's framed and ready to go in your new office. Also, here, too, is your name plate from your council seat.

Resolution No. 2025-0034

Moved By: Councillor J. Brass

Seconded By: Councillor C. Somerville

WHEREAS Section 259 of The Municipal Act, 2001 states the office of a member of Council of a municipality becomes vacant if the member resigns from his or her office;

AND WHEREAS Joseph Racinsky has resigned from Council of the Town of Halton Hills effective February 28, 2025 after being elected to the Assembly of Ontario at the recent Provincial election;

THEREFORE BE IT RESOLVED THAT the Office of Local Councillor Ward 2 be declared vacant in accordance with Section 262 (1) of the Municipal Act, 2001, as amended.

**CARRIED**

5. **RESOLUTION TO ADOPT GENERAL COMMITTEE ITEMS FROM THE PREVIOUS COUNCIL MEETING**

Resolution No. 2025-0032

Moved By: Councillor M. Albano  
Seconded By: Councillor J. Brass

THAT the recommendations contained in the following Reports from the Monday February 10, 2025 General Committee Meeting are hereby adopted as presented:

**Report No. ADMIN-2025-003 (Recommendation No. GC-2025-0007)**

THAT Report No. ADMIN-2025-003 dated February 10, 2025 regarding Georgetown BIA – New Members be received;

AND FURTHER THAT Council approve the appointment of the new board members to the Georgetown Business Improvement Area (BIA) Board of Management as per Confidential Appendix A to this Report;

AND FURTHER THAT the Mayor and Clerk be authorized to enact the necessary by-law to appoint the members.

**Report No. CS-2025-004 (Recommendation No. GC-2025-0008)**

THAT Report No. CS-2025-004 dated February 10, 2025 regarding KPMG 2024 Year-End Audit Planning Report be received as information.

**Report No. CSE-2025-006 (Recommendation No. GC-2025-0011)**

That Report No. CSE-2025-006, dated January 8, 2025, regarding the Halton Hills Sports Museum - Project Status and Agreement, be received;

AND FURTHER THAT Council approve and authorize the signing of the Memorandum of Understanding between the Town of Halton Hills and the Halton Hills Sports Museum (HHSM), as outlined in Report No. CSE-2025-006;

AND FURTHER THAT Council authorize Town staff to collaborate with the HHSM Board by proceeding with a phased implementation plan for transitioning the museum to a digital model, as outlined in Report No. CSE-2025-006;

AND FURTHER THAT Council endorse the HHSM's fundraising and grant application efforts, and authorize Town staff to provide letters of support and collaborate on joint funding submissions, where appropriate;

AND FURTHER THAT Council direct Town staff to maintain ongoing collaboration with the HHSM Board to ensure alignment with the community's needs, effective execution of the transition, and regular updates on progress.

**Report No. CSE-2025-007 (Recommendation No. GC-2025-0012)**

That Report No. CSE-2025-007, dated January 13, 2025, regarding the Proposal for Construction of a Cricket Pitch at Trafalgar Sports Park be received;

AND FURTHER THAT Council endorse the proposal for a cricket pitch in Halton Hills to support the growing demand for cricket in the community, including providing equitable access to the new cricket pitch, which aligns with the Town's strategic priority of creating a safe and welcoming community, as outlined in Report No. CSE-2025-007;

AND FURTHER THAT Council approve the allocation and multipurpose use of the site at Trafalgar Sports Park, specifically the use of fields 8 and 9, to construct a 22-yard synthetic turf cricket pitch, as outlined Report No. CSE-2025-007;

AND FURTHER THAT Council approve and authorize the Mayor and Clerk to sign the Memorandum of Understanding between the Town of Halton Hills and the HHCC, as outlined in Report No. CSE-2025-007.

**Report No. PD-2025-001 (Recommendation No.GC-2025-0013)**

THAT Report PD-2025-001 dated January 17, 2025 regarding the Town's final assumption of the public services and street installed in the plan of subdivision registered as Plan 20M-943 be received;

AND FURTHER THAT staff be authorized to bring forward a by-law to assume the public services and street, namely Mansewood Court, installed under Plan 20M-943.

**CARRIED**

**6. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

Resolution No. 2025-0033

Moved By: Councillor M. Albano

Seconded By: Councillor J. Brass

THAT the following minutes are hereby approved:

6.1 Confidential Minutes of the Council Workshop held on Monday February 3, 2025.

6.2 Minutes of the Council Workshop held on Monday February 3, 2025.

6.3 Confidential Minutes of the Council Meeting held on Monday February 10, 2025.

6.4 Minutes of the Council Meeting held on Monday February 10, 2025.

**CARRIED**

**7. PUBLIC PRESENTATION/DELEGATION**

**1. Credit Valley Conservation**

Quentin Hanchard, CAO and Girish Sanjar Technical Director, Engineering Services, Credit Valley Conservation presented to Council regarding monitoring ice melt and flooding on the Credit River and Flood Forecasting and Warning Program.

(Presentation is available on the [Town's Municipal Calendar page.](#))

**8. CONSENT ITEMS**

NIL

**9. GENERAL COMMITTEE**

Resolution No. 2025-0035

Moved By: Councillor M. Albano

Seconded By: Councillor C. Somerville

THAT Council do now convene into General Committee.

**CARRIED**

**Councillor J. Fogal assumed the role of Presiding Officer.**

**1. PRESENTATIONS/DELEGATIONS**

NIL

## 2. CONSIDERATION OF REPORTS

All Reports and Memorandums considered in General Committee will receive final disposition at the next Council meeting. Reports and Memorandums requiring immediate disposition at this meeting will be considered an immediate Action Item and will be identified with an (IA) beside the title.

### a. REPORT NO. ADMIN-2025-005 (IA)

\* Recommendation No. GC-2025-0017

THAT Report No. ADMIN-2025-005 dated March 3, 2025 regarding a Council Vacancy be received;

AND FURTHER THAT Council direct the Clerk to proceed with option 1A to fill the vacant seat on Council, should a vacancy occur as a result of the Provincial Election on February 27, 2025.

**CARRIED AS AMENDED**

### b. REPORT NO. CS-2025-003

Recommendation No. GC-2025-0018

THAT Report No. CS-2025-003 dated March 3, 2025 regarding Implementation of the Affordable Housing Exemption under the Development Charges Act, 1997 be received;

AND FURTHER THAT the Town Treasurer be authorized to enter into Tri-Party Agreements and ancillary documents with Developers and the Regional Municipality of Halton for an affordable residential unit development charge (DC) exemption under Section 4.1 of the Development Charges Act, 1997, with terms and conditions consistent with Report No. CS-2025-003;

AND FURTHER THAT the Town Treasurer be authorized to sign a memorandum of understanding and ancillary documents, with the Regional Municipality of Halton and the three other local municipalities setting out the conditions for local administration of the affordable residential unit development charge (DC) exemption, as outlined in Report No. CS-2025-003;

AND FURTHER THAT the Town Clerk forward a copy of Report No. CS-2025-003 to the Regional Municipality of Halton, The City of Burlington, The Town of Milton, and the Town of Oakville, for information.

**CARRIED**

### c. REPORT NO. PD-2025-002 (IA)

Recommendation No. GC-2025-0019

THAT Report No. PD-2025-002 dated February 14, 2025, regarding "Objection to a Notice of Intention to Designate under Part IV, Section 29 of the OHA – 2 Guelph Street, Georgetown" be received;

AND FURTHER THAT Council decline the request to withdraw the Notice of Intention to Designate for the property at 2 Guelph Street, Georgetown, as attached in Appendix D;

AND FURTHER THAT the By-law to designate the subject property at 2 Guelph Street, Georgetown, as attached in Appendix F, be passed;

AND FURTHER THAT, in the event of an appeal, Council authorize the Town Solicitor and staff to defend the Town's position before the Ontario Land Tribunal.

**CARRIED**

**d. REPORT NO. PD-2025-005 (IA)**

Recommendation No. GC-2025-0020

THAT Report No. PD-2025-005 dated February 7, 2025 and titled "Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – 9296 Dublin Line" be received;

AND FURTHER THAT Council state its intention to designate the property at 9296 Dublin Line, Town of Halton Hills, known as the McCallum House, legally described as "PT LT 7, CON 1 ESQ, AS IN 290299, EXCEPT PART 1, 20R9517; T/W 255316; S/T DEBTS, IF ANY, IN 247076; HALTON HILLS/ESQUESING", under Part IV, Section 29 of the Ontario Heritage Act as recommended by Heritage Halton Hills;

AND FURTHER THAT the Town Clerk proceed with serving a Notice of Intention to Designate as mandated by Section 29(3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period has expired, and if there are no objections, a designation by-law for the property at 9296 Dublin Line, Town of Halton Hills be brought forward to Council for adoption.

**CARRIED**

**e. REPORT NO. PD-2025-006 (IA)**

Recommendation No. GC-2025-0021

THAT Report No. PD-2025-006 dated February 6, 2025 and titled "Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – 13718 22 Side Road, Esquesing" be received;

AND FURTHER THAT Council state its intention to designate the property at 13718 22 Side Road, Esquesing, known as the Samuel Kennedy House, legally described as "PT LT 22, CON 8 ESQ, PTS 1-4 20R5905 EXCEPT PTS 1,5 20R1611; HALTON HILLS", under Part IV, Section 29 of the Ontario Heritage Act as recommended by Heritage Halton Hills;

AND FURTHER THAT the Town Clerk proceed with serving a Notice of Intention to Designate as mandated by Section 29(3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period has expired, and if there are no objections, a designation by-law for the property at 13718 22 Side Road, Esquesing be brought forward to Council for adoption.

**CARRIED**

**f. REPORT NO. PD-2025-007 (IA)**

Recommendation No. GC-2025-0022

THAT Report No. PD-2025-007 dated February 6, 2025 and titled “Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – 15 Queen Street, Georgetown” be received;

AND FURTHER THAT Council state its intention to designate the property at 15 Queen Street, Georgetown, known as the Atkinson-Lake House, legally described as “PLAN 37 LOT 7 PT BLK D; HALTON HILLS”, under Part IV, Section 29 of the Ontario Heritage Act as recommended by Heritage Halton Hills;

AND FURTHER THAT the Town Clerk proceed with serving a Notice of Intention to Designate as mandated by Section 29(3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period has expired, and if there are no objections, a designation by-law for the property at 15 Queen Street, Georgetown be brought forward to Council for adoption.

**CARRIED**

**g. REPORT NO. PD-2025-008 (IA)**

Recommendation No. GC-2025-0023

THAT Report No. PD-2025-008 dated February 7, 2025 and titled “Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – 9104 Dublin Line” be received;

AND FURTHER THAT Council state its intention to designate the property at 9104 Dublin Line, known as the Creighton-Moore Farmhouse, legally described as “PT LT 6, CON 1 ESQ, PT 1, 20R6771, EXCEPT PT 1, 20R14515 & PT 1 EXP. PLAN HR1262463 TOWN OF HALTON HILLS”, under Part IV, Section 29 of the Ontario Heritage Act as recommended by Heritage Halton Hills;

AND FURTHER THAT the Town Clerk proceed with serving a Notice of Intention to Designate as mandated by Section 29(3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period has expired, and if there are no objections, a designation by-law for the property at 9104 Dublin Line be brought forward to Council for adoption.

**CARRIED**

**h. REPORT NO. TPW-2025-001**

Recommendation No. GC-2025-0024

THAT Report No. TPW-2025-001, dated December 23, 2024, regarding the update to the new Site Alteration Bylaw, be received;

AND FURTHER THAT Council adopt the new Site Alteration Bylaw No. 2025-0009 as described in Report No. TPW-2025-001 and attached as Appendix A;



AND FURTHER THAT Council enact Site Alteration By-law No. 2025-0009 with an effective date of April 1, 2025 and repeal Bylaw No. 2017-0040.

**CARRIED**

**i. REPORT NO. CS-2025-007 (IA)**

Recommendation No. GC-2025-0025

THAT Report No. CS-2025-007 dated March 3, 2025, regarding Enhancing Procurement Flexibility - Amendment to Purchasing Policy 2022-0003 be received;

AND FURTHER THAT Council adopts the proposed amendment to the Purchasing By-law 2022-0003 (Appendix A);

AND FURTHER THAT Staff continue to monitor the economic landscape and report back to Council with any additional recommendations as needed.

**CARRIED**

**j. REPORT NO. PD-2025-009**

Recommendation No. GC-2025-0026

THAT Report No. PD-2025-009, dated February 19, 2025, regarding the final recommended Southeast Georgetown Secondary Plan (Official Plan Amendment No. 59), be received;

AND FURTHER THAT Town of Halton Hills Official Plan Amendment No. 59, dated January 28th, 2025, (attached as Appendix A to this report), be adopted;

AND FURTHER THAT all interested agencies listed in Report PD-2025-009 and any interested parties who have requested notification be advised of Council's decision regarding the adoption of the Secondary Plan;

AND FURTHER THAT a copy of Report PD-2025-009 be sent to the Region of Halton, Credit Valley Conservation and the Ministry of Municipal Affairs and Housing.

**CARRIED**

**3. ADJOURN BACK INTO COUNCIL**

Recommendation No. GC-2025-0027

THAT General Committee do now reconvene into Council.

**CARRIED**

**10. RESOLUTION TO ADOPT IMMEDIATE ACTION ITEMS FROM GENERAL COMMITTEE**

Resolution No. 2025-0036

Moved By: Councillor R. Norris  
Seconded By: Councillor B. Inglis

THAT the recommendations contained in the following Immediate Action Item Reports from the Monday March 3, 2025 General Committee Meeting are hereby adopted as presented:

Report No. PD-2025-002 (Recommendation No. GC-2025-0019)

Report No. PD-2025-005 (Recommendation No. GC-2025-0020)

Report No. PD-2025-006 (Recommendation No. GC-2025-0021)

Report No. PD-2025-007 (Recommendation No. GC-2025-0022)

Report No. PD-2025-008 (Recommendation No. GC-2025-0023)

Report No. CS-2025-007 (Recommendation No. GC-2025-0025)

AND FURTHER THAT the recommendations contained in the following Immediate Action Item Report from the Monday March 3, 2025 General Committee Meeting are hereby adopted as amended:

Report No. ADMIN-2025-005 (Recommendation No. GC-2025-0017)

**CARRIED**

**11. RESOLUTION TO ADOPT CLOSED SESSION ITEMS**

NIL

**12. MOTIONS/COMMUNICATIONS/PETITIONS**

**1. Halton Region West Nile Response Program**

Resolution No. 2025-0037

Moved By: Mayor A. Lawlor  
Seconded By: Councillor C. Somerville

WHEREAS Halton Region has an annual West Nile prevention program which includes larviciding, public education, monitoring and surveillance to reduce the risk of West Nile virus in the community;

AND WHEREAS the Town of Halton Hills supports local action to reduce the risk of West Nile virus;

THEREFORE BE IT RESOLVED THAT Council confirms its support to the Region's 2025 West Nile Virus Response Plan;

AND FURTHER THAT the Town of Halton Hills authorizes any permit application for West Nile virus control submitted to the Ministry of the Environment from an appropriately licensed exterminator, to apply a larvicide into catch basins or surface water:

- located within and [owned/ managed] by the Town of Halton Hills; and
- located on private land that drain into the storm drain system or water ways located within the Town of Halton Hills.

AND FURTHER THAT a copy of this resolution be forwarded to the Director of Health Protection at Halton Region.

**CARRIED**

**13. NOTICE OF MOTION**

NIL

**14. REQUESTS FOR REPORTS**

NIL

**15. RECEIVE AND FILE GENERAL INFORMATION PACKAGE**

Resolution No. 2025-0038

Moved By: Councillor B. Inglis  
Seconded By: Councillor R. Norris

THAT the General Information Package dated March 3, 2025 be received.

**CARRIED**

**16. CONSIDERATION OF BY-LAWS**

Resolution No. 2025-0039

Moved By: Councillor R. Norris  
Seconded By: Councillor B. Inglis

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

**BY-LAW NO. 2025-0017**

A By-law to amend By-law No. 93-174 being a By-law that establishes a Board of Management for the Georgetown Business Improvement Area – Board of Management Membership.

**BY-LAW NO. 2025-0018**

A By-law to assume Mansewood Court and the public services installed under the Plan of Subdivision Registered as Plan 20M-943.

**BY-LAW NO. 2025-0019**

A By-law to establish an Administrative Penalty System for Automated Speed Enforcement in Halton Hills.

**BY-LAW NO. 2025-0021**

A By-law to Amend Purchasing Policy PLCY-2022-0003.

**BY-LAW NO. 2025-0020**

A By-law to adopt the proceedings of the Council Meeting held on the 3rd day of March, 2025 and to authorize its execution.

**CARRIED**

**17. ADJOURNMENT**

Resolution No. 2025-0040

Moved By: Councillor C. Somerville  
Seconded By: Councillor M. Albano

THAT this Council meeting do now adjourn at 5:01 p.m.

**CARRIED**

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Ann Lawlor, MAYOR

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Valerie Petryniak, TOWN CLERK