



MINUTES
COUNCIL MEETING
Monday April 14, 2025

The Town of Halton Hills Council met this 14th day of April, 2025 in the Council Chambers, Halton Hills Town Hall and Via Zoom, commencing at 2:00 p.m., with Mayor A. Lawlor in the Chair convening into Open Session at 3:23 p.m.

MEMBERS PRESENT Mayor A. Lawlor, Councillor C. Somerville, Councillor M. Albano, (EP-Electronic Participation) Councillor A. Hilson, Councillor J. Brass, Councillor M. Kindbom, Councillor C. Garneau, Councillor B. Inglis, Councillor D. Keene (Open Session)

REGRETS Councillor J. Fogal

ABSENT Councillor R. Norris

STAFF PRESENT C. Mills, Chief Administrative Officer, V. Petryniak, Town Clerk & (Open Session) Director of Legislative Services, D. Szybalski, Commissioner of Community Services, L. Lancaster, Commissioner of Corporate Services, J. Rehill, Commissioner & Chief of Fire Services, J. Linhardt, Commissioner of Planning & Development, B. Andrews, Commissioner of Transportation & Public Works, M.J. Leighton, Treasurer

***Recommendation varies from Staff Recommendation**

1. CALL TO ORDER

Mayor A. Lawlor called the meeting to order at 3:23 p.m. in the Council Chambers.

2. MOVE INTO CLOSED SESSION

Resolution No. 2025-0060

Moved By: Councillor J. Brass
Seconded By: Councillor M. Albano

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

2.2 COMMUNITY SERVICES REPORT NO. CSE-2025-004 dated March 26, 2025 regarding personal matters about an identifiable individual, including municipal or local board employees and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. (Community Grant Program)

2.3 COMMUNITY SERVICES Confidential Appendix B to Public Report No. CSE-2025-008 dated March 24, 2025 regarding a proposed or pending acquisition or disposition of land by the municipality or local board. (Land Acquisition)

2.4 Confidential verbal update from Mayor Lawlor regarding personal matters about an identifiable individual including municipal or local board employees. (Special Event)

CARRIED

3. OPEN MEETING

Resolution No. 2025-0061

Moved By: Councillor J. Brass
Seconded By: Councillor M. Albano

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

1. O CANADA

2. LAND ACKNOWLEDGEMENT

We would like to begin by acknowledging that the land on which we gather is part of the Treaty lands and Territory of the Mississaugas of the Credit.

3. DISCLOSURES OF PECUNIARY/CONFLICT OF INTEREST

Councillor D. Keene declared a pecuniary/conflict of interest with respect to Item Nos. 2.3 and 9.2.b, Report No. CSE-2025-008 and its confidential appendix as he has an interest in the lands referred to in the report. He did not participate in the discussion or voting on this matter and was not present for the discussion of the item in closed session.

4. OTHER BUSINESS (ANNOUNCEMENTS, EMERGENCY MATTERS)

1. National Volunteer Week

Mayor A. Lawlor announced the following:

In just two weeks, we will kick off National Volunteer Week, celebrated from April 27th to May 3rd, a time to recognize and honor the profound impact volunteers have on our community.

This year's theme, "Volunteers Make Waves," perfectly reflects how each act of service creates a ripple effect, much like the way sound waves build upon each other to form music.

Sound waves begin with a single note, just like the actions of a volunteer. A small gesture of kindness, a few hours given freely, or a simple act of service can grow into something powerful, something transformative. Like music, volunteers bring harmony, energy, and momentum, resonating far beyond the moment and leaving a lasting impact on those they help.

Here in Halton Hills, we've seen firsthand how volunteers create waves of compassion, connection, and progress. Our community is home to over 1,500 dedicated volunteers whose efforts amplify the spirit of generosity. From coaching kids' sports teams to preserving our heritage buildings, from raising funds for charitable causes to bringing joy to community events like the Santa Claus Parade and Canada Day celebrations, their contributions shape the vibrant rhythm of our town.

Volunteers are also essential in supporting various Town of Halton Hills programs, including aquatics, camps, galleries, trail systems, special events, and the Hillview Active Living Centres. Last year alone, 424 volunteers contributed more than 35,500 hours of their time. If we were to measure that in dollar value, even at a modest \$17.20 per hour, their contributions would total an astounding \$610,600.

As we celebrate National Volunteer Week, please take a moment to thank the individuals, groups, and organizations that remind us of the power of collective action. Your selflessness and generosity prove that one person

can make a difference, and together, we create waves that carry hope, change, and progress into the future.

For those looking for more information or to get involved, I encourage you to explore volunteer opportunities at haltonhills.ca/volunteer.

2. Book Bash Grant

Mayor A. Lawlor announced the following:

Thanks to a generous \$14,500 grant from the Toronto Public Library Foundation’s Book Bash program, the library is thrilled to host the Book Bash Canadian Children’s Literature Festival this October. This exciting festival will bring celebrated authors, illustrators, and entertainers to the community for a weekend of storytelling, creative workshops, and literacy-based fun. Visit the library’s website for more details in the coming months!

3. Earth Week

Mayor A. Lawlor announced the following:

Earth Week takes place from April 22 to 29, 2025. Halton Hills Public Library, community groups, schools, businesses, and the Town are collaborating on a variety of environmental events and actions across Halton Hills.

To learn more about Earth Week and how to get involved, please visit haltonhills.ca/EarthWeek.

On behalf of Town Council, thank you to all volunteers, participants, and partners who are making these initiatives a success—especially Superior Glove Works in Acton for generously donating gloves for clean-up activities.

5. RESOLUTION TO ADOPT GENERAL COMMITTEE ITEMS FROM THE PREVIOUS COUNCIL MEETING

Resolution No. 2025-0062

Moved By: Councillor J. Brass
Seconded By: Councillor M. Albano

THAT the recommendations contained in the following Reports & Memorandums from the Monday March 24, 2025 General Committee Meeting are hereby adopted as presented:

Report No. ADMIN-2025-006 (Recommendation No. GC-2025-0028)

THAT Report No. ADMIN-2025-006 dated March 24, 2025 regarding Advisory Committees of Council – Terms of Reference be received;

AND FURTHER THAT Council approve the Terms of Reference for the Committee of Adjustment as set out in Appendix A;

AND FURTHER THAT these Terms of Reference be enacted for the remainder of the 2022-2026 term.

Report No. PD-2025-011 (Recommendation No. GC-2025-0030)

THAT Report No. PD-2025-011, dated March 3, 2025, regarding a “Recommendation Report for a proposed Official Plan Amendment to permit an expansion to the Milton Quarry (Milton Quarry East Extension)(Esquesing)”, be received;

AND FURTHER THAT Town of Halton Hills Official Plan Amendment No. 61, which amends the Town of Halton Hills Official Plan and the former Region of Halton Official Plan, for the lands municipally known as 10305 to 10379 & 10479 Nassagaweya Esquesing Townline (Esquesing), as generally shown in

SCHEDULE 3 – OFFICIAL PLAN AMENDMENT, be adopted as an exempt Local Official Plan Amendment, on the basis that the application is consistent with the Provincial Planning Statement 2024, conforms or does not conflict with all applicable Provincial plans, conforms with the intent of the Region of Halton Official Plan and the Town of Halton Hills Official Plan, has regard for matters of Provincial interest, and represents good planning for the reasons outlined in Report No. PD-2025-011, dated March 3, 2025;

AND FURTHER THAT following the execution of the requisite haul route agreement referenced in this report, the Commissioner of Planning and Development be authorized to withdraw the Town of Halton Hills' letter of objection to the Aggregates Resources Act (ARA) license.

Report No. TPW-2025-003 (Recommendation No. GC-2025-0037)

THAT Report No. TPW-2025-003, dated March 5, 2025, regarding the Uniform Traffic Control By-law No. 2023-0094 – Section 5, Parking and Stopping Restrictions Amendment – Historical Dwellings without Parking, be received;

AND FURTHER THAT Section 5, Parking and Stopping Restrictions of the Uniform Traffic Control By-law No. 2023-0094, be amended by the addition of provision number 17, Exemption – Historical Dwellings without Parking;

AND FURTHER THAT the By-law amending Section 5, Parking and Stopping Restrictions of the Uniform Traffic Control By-law No. 2023-0094, be adopted by Council.

Report No. TPW-2025-007 (Recommendation No. GC-2025-0039)

THAT Report No. TPW-2025-007, dated March 6, 2025, regarding the 2025 Traffic Engineering Workplan, be received;

AND FURTHER THAT the completion of 2025 Traffic Engineering Workplan is dependent on labour and financial resources, and agency approvals;

AND FURTHER THAT new in-year service requests be prioritized based on safety considerations, community impact and budget implications, and added to the 2025 Traffic Engineering Workplan where feasible.

Memorandum No. CSE-2025-003 (Recommendation No. GC-2025-0040)

THAT Memorandum No. CSE-2025-003 dated March 5, 2025 regarding Invest Halton Hills 2024 Annual Report be received.

CARRIED

6. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

Resolution No. 2025-0063

Moved By: Councillor M. Albano

Seconded By: Councillor C. Somerville

THAT the following minutes are hereby approved:

6.1 Confidential Minutes of the Council Meeting held on Monday March 24, 2025.

6.2 Minutes of the Council Meeting held on Monday March 24, 2025.

6.3 Minutes of the Statutory Public Meeting held on Monday March 24, 2025.

CARRIED

7. PUBLIC PRESENTATION/DELEGATION

NIL

8. CONSENT ITEMS

Resolution No. 2025-0064

Moved By: Councillor M. Albano

Seconded By: Councillor C. Somerville

THAT the following Consent Items are hereby approved:

8.1 Public Art Policy Update

THAT Report No. CSE-2025-015, dated April 14, 2025, regarding the Public Art Policy Update, be received.

8.2 2024 Annual Purchasing Policy Reporting

THAT Report No. CS-2025-006 dated April 14, 2025, regarding the 2024 Annual Purchasing Policy Reporting – By-law No. 2022-0033, be received for information.

CARRIED

9. GENERAL COMMITTEE

Resolution No. 2025-0065

Moved By: Councillor M. Albano

Seconded By: Councillor C. Somerville

THAT Council do now convene into General Committee.

CARRIED

Councillor D. Keene assumed the role of Presiding Officer.

1. PRESENTATIONS/DELEGATIONS

a. Laura Stervoski, Communications Specialist

L. Stervoski presented to General Committee regarding Bluesky Social – The New Emerging Social Media Platform with opening remarks provided by Alex Fuller, Director of Communications.

(Refer to Item No. 9.2.a, Report No. ADMIN-2025-007.
Presentation available on the [Town's Municipal Calendar.](#))

2. CONSIDERATION OF REPORTS

All Reports and Memorandums considered in General Committee will receive final disposition at the next Council meeting. Reports and Memorandums requiring immediate disposition at this meeting will be considered an immediate Action Item and will be identified with an (IA) beside the title.

a. REPORT NO. ADMIN-2025-007

Recommendation No. GC-2025-0043

THAT Report No. ADMIN-2025-007 dated April 14, 2025, regarding Bluesky Social – a new emerging social media platform, be received for information.

CARRIED

b. REPORT NO. CSE-2025-008

Recommendation No. GC-2025-0044

THAT Report CSE-2025-008 dated March 24, 2025, regarding the Silver Creek Trail Feasibility Study, be received;

AND FURTHER THAT the recommendations in the Silver Creek Trail Feasibility Study, as outlined in Report CSE-2025-008, be included in the Town's 2026-2035 capital budget and forecast, for consideration by Budget Committee;

AND FURTHER THAT staff advance the implementation of the project as outlined in Confidential Appendix B, through existing budgets;

AND FURTHER THAT staff advance the initial studies (Fluvial Geomorphology) to advance permit requirements, as outlined in Report CSE-2025-008, through existing budgets;

AND FURTHER THAT staff report back pending the outcomes of the initial studies, if required, to update Council on any changes to the overall scope or feasibility of the Silver Creek Trail.

CARRIED

c. REPORT NO. CSE-2025-009 (IA)

Recommendation No. GC-2025-0045

THAT Report No. CSE-2025-009 dated March 25, 2025, regarding the Award of Proposal 2025-017-P; Design and Install Playground Equipment at Danby Road Park and Kinsmen Parkette, be received;

AND FURTHER THAT Proposal 2025-017-P; Design, Supply and Install of Playground Equipment for Danby Road Park and Kinsmen Parkette be awarded to Openspace Solutions Inc. in the amount of \$231,920.00, plus applicable taxes;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order in the amount of \$231,920.00 plus applicable taxes to Openspace Solutions Inc. and an additional amount of \$15,000.00 plus additional taxes for cash allowance, in the total amount of \$246,920.00 plus applicable taxes;

AND FURTHER THAT Council authorizes the Mayor and Clerk to execute the necessary contract documents for the project.

CARRIED

d. REPORT NO. CSE-2025-012

Recommendation No. GC-2025-0046

That Report No. CSE-2025-012, dated April 14, 2025, regarding the Energy Conservation and Demand Management Plan Update, be received;

AND FURTHER THAT Council approves the Town's updated Energy Conservation and Demand Management (ECDM) Plan, as required by Ontario Regulation 25/23;

AND FURTHER THAT Council directs the Asset and Energy Management division to proceed with the implementation of the 2024-2029 ECDM Plan, subject to budget and resources availability;

AND FURTHER THAT staff provide Council with periodic updates on the implementation status of the Town's Energy Conservation and Demand Management Plan.

CARRIED

e. REPORT NO. CS-2025-011

Recommendation No. GC-2025-0047

THAT Report No. CS-2025-011 dated April 14, 2025, regarding the Halton Court Services 2025 Business Plan and Budget be received;

AND FURTHER THAT the Halton Court Services 2025 Business Plan and Budget as attached in Appendix A to this report be approved.

CARRIED

f. REPORT NO. PD-2025-020 (IA)

Recommendation No. GC-2025-0048

THAT Report No. PD-2025-020, dated March 27, 2025 and titled "Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – 13802 Trafalgar Road (Ballinafad)" be received;

AND FURTHER THAT Council state its intention to designate the property at 13802 Trafalgar Road, Town of Halton Hills, known as Blue Mountain School, legally described as "PT LT 29, CON 7 ESQ, PART 1, 20R1811; HALTON HILLS/ESQUESING", under Part IV, Section 29 of the Ontario Heritage Act as recommended by Heritage Halton Hills;

AND FURTHER THAT the Town Clerk proceed with serving a Notice of Intention to Designate as mandated by Section 29(3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period has expired, and if there are no objections, a designation by-law for the property at 13802 Trafalgar Road, Town of Halton Hills be brought forward to Council for adoption.

CARRIED

g. REPORT NO. TPW-2025-006

Recommendation No. GC-2025-0049

THAT Report No. TPW-2025-006, dated March 26, 2025, regarding the McKenzie-Smith Bennett School Neighbourhood Traffic Calming, be received;

AND FURTHER THAT the proposed traffic calming measures identified within the McKenzie-Smith Bennett School Neighbourhood Traffic Calming Report be implemented.

CARRIED

h. REPORT NO. TPW-2025-008 (IA)

Recommendation No. GC-2025-0050

THAT Report No. TPW-2025-008, dated March 13, 2025, regarding the Award of Request for Tender 2025-003-T, 2025 Pavement Management Resurfacing, be received;

AND FURTHER THAT Pacific Paving Limited be awarded Tender 2025-003-T 2025 Pavement Management Resurfacing in the amount of \$1,869,994.50 plus applicable taxes;

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order in the amount of \$1,869,994.50 plus applicable taxes and an additional amount of \$183,765.72 plus applicable taxes for contingency allowance, in the total amount of \$2,053,760.22 plus applicable taxes;

AND FURTHER THAT Council authorizes the Mayor and Clerk to execute the necessary contract documents for the project.

CARRIED

i. REPORT NO. TPW-2025-010 (IA)

Recommendation No. GC-2025-0051

THAT Report No. TPW-2025-010 dated April 2, 2025, regarding the Award of Contract - Micro Paving Program, be received;

AND FURTHER THAT Duncor Enterprises Inc., be awarded a contract for the Town's Micro Paving Program for a period of up to five (5) years through participation with the Halton Co-operative Purchasing Group (HCPG);

AND FURTHER THAT the Manager of Purchasing be authorized to issue a purchase order in the amount of \$434,112.00 plus applicable taxes to Duncor Enterprises Inc. for an initial one-year contract term, with the option to renew the contract for up to four (4) additional one-year periods, subject to satisfactory performance, budget approval and price negotiation.

CARRIED

3. ADJOURN BACK INTO COUNCIL

Recommendation No. GC-2025-0052

THAT General Committee do now reconvene into Council.

CARRIED

10. RESOLUTION TO ADOPT IMMEDIATE ACTION ITEMS FROM GENERAL COMMITTEE

Resolution No. 2025-0066

Moved By: Councillor C. Somerville

Seconded By: Councillor J. Brass

THAT the recommendations contained in the following Immediate Action Item Reports from the Monday April 14, 2025 General Committee Meeting are hereby adopted as presented:

Report No. CSE-2025-009 (Recommendation No. GC-2025-0045)

Report No. PD-2025-020 (Recommendation No. GC-2025-0048)
Report No. TPW-2025-008 (Recommendation No. GC-2025-0050)
Report No. TPW-2025-010 (Recommendation No. GC-2025-0051)

CARRIED

11. RESOLUTION TO ADOPT CLOSED SESSION ITEMS

Resolution No. 2025-0067

Moved By: Councillor C. Somerville
Seconded By: Councillor J. Brass

THAT the recommendations contained in the following Confidential Reports from the Monday April 14, 2025 Closed Session of Council are hereby adopted as presented;

AND FURTHER THAT staff carry out any of Council's direction on these matters as set out in the Confidential minutes dated April 14, 2025.

Report No. CSE-2025-004

Confidential Appendix B to Public Report No. CSE-2025-008

Confidential Verbal Update from Mayor A. Lawlor

CARRIED

12. MOTIONS/COMMUNICATIONS/PETITIONS

1. Fire Protection Grant

Resolution No. 2025-0068

Moved By: Councillor A. Hilson
Seconded By: Councillor J. Brass

WHEREAS the Ministry of the Solicitor General announced the Fire Protection grant program in 2024 to target cancer prevention equipment, supplies, personal protective equipment and minor infrastructure changes;

AND WHEREAS the Halton Hills Fire Department (HHFD) submitted an application for the purchase of a Self Contained Breathing Apparatus (SCBA) decontamination unit which is capable of cleaning and decontaminating equipment thereby reducing firefighter exposure to harmful chemicals and by-products of combustion known to cause cancer;

AND WHEREAS in February 2025, staff were awarded a grant in the amount of \$24,691.35;

AND WHEREAS in March, 2025 staff were provided an additional \$361.73 for a grand total of \$25,053.08 to put towards the purchase of this equipment;

AND WHEREAS the total cost of the project is \$40,748.93, less the grant funds received leaves a balance of \$15,695.85 to be funded through the Fire Department Capital equipment reserve;

AND WHEREAS as part of the process to receive the funds a formal resolution from Council is required;

NOW THEREFORE BE IT RESOLVED that Council for the Town of Halton Hills fully supports the funding received for the Fire Protection Grant including the additional \$361.73 awarded in March, 2025;

AND FURTHER THAT Council approve the total project cost of \$40,748.93 with the remaining funds coming from the Fire Department Capital equipment reserve fund.

CARRIED

13. NOTICE OF MOTION

NIL

14. REQUESTS FOR REPORTS

NIL

15. RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Resolution No. 2025-0069

Moved By: Councillor C. Somerville
Seconded By: Councillor J. Brass

THAT the General Information Package dated April 14, 2025 be received.

CARRIED

16. CONSIDERATION OF BY-LAWS

Resolution No. 2025-0070

Moved By: Councillor B. Inglis
Seconded By: Councillor M. Kindbom

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2025-0031

A By-law to designate the McCallum House, located at 9296 Dublin Line under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

BY-LAW NO. 2025-0032

A By-law to designate the Creighton-Moore Farmstead, located at 9104 Dublin Line, under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

BY-LAW NO. 2025-0033

A By-law to designate the Atkinson-Lake House, located at 15 Queen Street, Georgetown, under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

BY-LAW NO. 2025-0034

A By-law to designate the Samuel Kennedy House, located at 13718 22 Side Road, Esquesing, under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

BY-LAW NO. 2025-0035

A By-law to amend By-law No. 2023-0094, being a by-law to regulate traffic and parking on highways under the jurisdiction of the Town of Halton Hills.

BY-LAW NO. 2025-0036

A By-law to amend By-law No. 2023-0096 for the appointment of Municipal Law Enforcement Officers for the purpose of enforcing the Town’s Parking By-laws and other By-laws as designated by the Clerk & Director of Legislative Services.

BY-LAW NO. 2025-0037

A By-law to adopt Amendment No. 61 to the Official Plan of the Town of Halton Hills which includes amendments to the former Official Plan of the Region of Halton, 10305 to 10379 & 10479 Nassagaweya Esquesing Townline (Esquesing) Part of Lots 11, 12 and 13, Concession 1 Town of Halton Hills, Regional Municipality of Halton (File No. D09OPA21.005).

BY-LAW NO. 2025-0038

A By-law to adopt the proceedings of the Council Meeting held on the 14th day of April, 2025 and to authorize its execution.

CARRIED

17. ADJOURNMENT

Resolution No. 2025-0071

Moved By: Councillor B. Inglis
Seconded By: Councillor M. Kindbom

THAT this Council meeting do now adjourn at 4:19 p.m.

Ann Lawlor, MAYOR

Valerie Petryniak, TOWN CLERK