



MINUTES

COUNCIL MEETING

Monday November 17, 2025

The Town of Halton Hills Council met this 17th day of November, 2025 in the Council Chambers, Halton Hills Town Hall and Via Zoom, commencing at 1:30 p.m., with Mayor A. Lawlor in the Chair convening into Open Session at 3:00 p.m.

MEMBERS PRESENT Mayor A. Lawlor, Councillor C. Somerville, Councillor J. Fogal, (EP-Electronic Councillor M. Albano, Councillor A. Hilson, Councillor J. Brass, Participation) Councillor M. Kindbom, Councillor C. Garneau, Councillor R. (Open Session) Norris, Councillor B. Inglis, Councillor D. Keene

STAFF PRESENT C. Mills, Chief Administrative Officer, V. Petryniak, Town Clerk & (Open Session) Director of Legislative Services, D. Syzbalski, Commissioner of (E – Electronically Community Services, M. Leighton, Treasurer and Acting Present) Commissioner of Corporate Services, J. Rehill, Commissioner & Chief of Fire Services, J. Linhardt, Commissioner of Planning & Development, B. Andrews, Commissioner of Transportation & Public Works, B. King, Chief Librarian & CEO

***Recommendation varies from Staff Recommendation**

1. CALL TO ORDER

Mayor A. Lawlor called the meeting to order at 1:32 p.m. in the Council Chambers.

2. MOVE INTO CLOSED SESSION

Resolution No. 2025-0194

Moved By: Councillor M. Albano
Seconded By: Councillor R. Norris

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

2.2 COMMUNITY SERVICES REPORT NO. CSE-2025-037 dated October 29, 2025 regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. (Funding Opportunity)

2.3 PLANNING AND DEVELOPMENT REPORT NO. PD-2025-069 dated October 28, 2025 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (OLT)

CARRIED

Council recessed at 3:12 p.m.

3. OPEN MEETING

Resolution No. 2025-0195

Moved By: Councillor M. Albano
Seconded By: Councillor R. Norris

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

Council reconvened in Open Session at 3:24 p.m.

1. O CANADA

2. LAND ACKNOWLEDGEMENT

We would like to begin by acknowledging that the land on which we gather is part of the Treaty lands and Territory of the Mississaugas of the Credit.

3. DISCLOSURES OF PECUNIARY/CONFLICT OF INTEREST

Councillor D. Keene declared a pecuniary/conflict of interest with respect to Item No. 9.2.h, Report No. PD-2025-065 as he is being considered for the position of Chair of one of the Municipality's other Source Water Protection Committees. He did not participate in the discussion or voting on this matter.

4. OTHER BUSINESS (ANNOUNCEMENTS, EMERGENCY MATTERS)

1. Tim Horton's Smile Cookie Campaign

Councillor M. Albano announced that November 17th to 23rd is the Tim Horton's Smile Cookie Campaign where 100% of proceeds from smile cookie sales go to local charities. This year the Acton Tim Horton's has chosen the Acton Food Share as the recipient.

2. Glow Acton Glow – Acton BIA

Councillor M. Albano announced that the Acton BIA's first annual Glow Acton Glow event will be taking place on Saturday November 29 from 6 to 8 p.m. at Prospect Park. This event was originally envisioned by Matthew Galliford, the former Acton BIA Coordinator who passed away unexpectedly a few weeks ago and the Acton BIA board will be honouring his legacy through this event.

3. Downtown Georgetown Holiday Market – Georgetown BIA

Councillor R. Norris announced that the Georgetown BIA will be hosting the downtown Georgetown Holiday Market on Saturday December 6th from 1 to 5 p.m. along Main Street and inside Knox Presbyterian Church.

4. Winter Wonder – Halton Hills Public Library

Councillor R. Norris announced that on Saturday December 6th from 11 a.m. to 3 p.m. Halton Hills Public Library will host the Winter Wonder event. More details on this event can be found on the [library's website](#).

5. Acton Citizens' Band Holiday Concert

Councillor A. Hilson announced that the Acton Citizens' Band holiday concert is on Saturday December 6th at the Acton Town Hall Centre from 2 to 3:30 p.m.

6. Talk to a Stranger Week

Mayor A. Lawlor announced that November 24th to 30th is Talk to a Stranger Week led by registered charity GenWell.

7. Annual Stuffed Stocking Auction

Councillor C. Somerville announced that the annual Stuff Stocking Auction will be held on December 7th at the Acton Town Hall Centre. The preview is at 1 p.m. with the auction starting at 2 p.m. The auctioneer will be Doug

Donaldson and 100% of what is raised at the auction goes to the Acton Town Hall Centre for their upkeep.

8. Norval Montgomery Christmas

Councillor J. Brass announced that Norval's year end signature event, the Montgomery Christmas, is being held on November 29th and 30th. There will be a Christmas Sale on November 29th from 9 a.m. to 1 p.m. at St. Paul's Anglican Church in Norval.

9. Glen Annual Christmas Market

Councillor J. Brass announced that December 7th is the Annual Christmas Market in the Glen.

5. RESOLUTION TO ADOPT GENERAL COMMITTEE ITEMS FROM THE PREVIOUS COUNCIL MEETING

Resolution No. 2025-0196

Moved By: Councillor C. Somerville

Seconded By: Councillor R. Norris

THAT the recommendations contained in the following Reports & Memorandums from the Monday October 27, 2025 General Committee Meeting are hereby adopted as presented:

Report No. CSE-2025-030 (Recommendation No. GC-2025-0126)

THAT Report No. CSE-2025-030, dated September 15, 2025, regarding the Outdoor Sports Strategy be received;

AND FURTHER THAT Council approve the Outdoor Sports Strategy – attached as Appendix 1 to this report;

AND FURTHER THAT staff be directed to begin implementing the short and medium term priority actions that can be accomplished with existing resources and associated workplans and budgets, and to pursue external funding and partnership opportunities to support long-term priorities, where applicable;

AND FURTHER THAT staff report back to Council with progress updates, and that any future resource and/or capital/financial requirements related to the Strategy's implementation, be further explored and presented for consideration as part of future budgets.

Report No. CS-2025-023 (Recommendation No. GC-2025-0127)

THAT Report No. CS-2025-023 dated October 27, 2025 regarding the 2026 Interim Property Tax Levy be received;

AND FURTHER THAT a by-law be enacted authorizing Council to provide for an Interim Tax Levy for 2026 (Appendix A);

AND FURTHER THAT taxes be due and payable on February 27 and April 30, 2026;

AND FURTHER THAT the payment of taxes for (portions of) properties having a farm designation (FT) as identified by the Municipal Property Assessment Corporation be deferred until September 29, 2026.

Report No. TPW-2025-014 (Recommendation No. GC-2025-0129)

THAT Report No. TPW-2025-014, dated October 17, 2025, regarding the Automated Speed Enforcement Update, be received;

AND FURTHER THAT financial implications due to the proposed elimination of the Automated Speed Enforcement program be referred to Budget Committee as part of the 2026 budget process.

CARRIED

6. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

Resolution No. 2025-0197

Moved By: Councillor C. Somerville

Seconded By: Councillor C. Garneau

THAT the following minutes are hereby approved:

6.1 Minutes of the Council Meeting held on Monday October 27, 2025.

6.2 Minutes of the Statutory Public Meeting held on Monday October 27, 2025.
(PM-2025-007)

CARRIED

7. PUBLIC PRESENTATION/DELEGATION

NIL

8. CONSENT ITEMS

Resolution No. 2025-0198

Moved By: Councillor M. Albano

Seconded By: Councillor J. Brass

THAT the following Consent Items are hereby approved:

1. Purchase Order #25-073 for the Emergency Repairs of the Pool Dehumidification Unit at Gellert Community Centre

THAT Memorandum No. CSE-2025-009 dated November 17, 2025 regarding Purchase Order #25-073 for the Emergency Repairs of the Pool Dehumidification Unit at Gellert Community Centre be received.

CARRIED

9. GENERAL COMMITTEE

Resolution No. 2025-0199

Moved By: Councillor M. Albano

Seconded By: Councillor J. Brass

THAT Council do now convene into General Committee.

CARRIED

Councillor C. Somerville assumed the role of Presiding Officer.

1. PRESENTATIONS/DELEGATIONS

a. Joel Camelo

J. Camelo delegated to General Committee regarding Request from Property Owner of 4 Joycelyn Crescent for a variance to the Fence By-law 2002-0060, as amended at 4 Joycelyn Crescent, Town of Halton Hills.

(Refer to Item No. 9.2.a, Report No. ADMIN-2025-023)

b. Sean-Michael Stephen & Connor Jakobschuk, Watson & Associates

C. Jakobschuk, Watson & Associates presented to General Committee regarding 2026 Rates and Fees with opening remarks provided by Joseph Vandermeer, Deputy Treasurer.

(Refer to Item No. 9.2.d, Report No. CS-2025-027. Presentation available on the [Town's Municipal Calendar page](#).)

2. CONSIDERATION OF REPORTS

All Reports and Memorandums considered in General Committee will receive final disposition at the next Council meeting. Reports and Memorandums requiring immediate disposition at this meeting will be considered an immediate Action Item and will be identified with an (IA) beside the title.

Reports will be automatically held if there is a presentation or delegation on the matter.

a. REPORT NO. ADMIN-2025-023

Recommendation No. GC-2025-0131

THAT Report No. ADMIN-2025-023 dated October 24, 2025 regarding a request from the Property Owner of 4 Joycelyn Crescent for a variance to the Fence By-law 2002-0060, as amended is received;

AND FURTHER THAT the fence variance contained in Report No. ADMIN-2025-023 be granted to the Property Owner, 4 Joycelyn Crescent, as requested.

CARRIED AS AMENDED

b. REPORT NO. CS-2025-024

Recommendation No. GC-2025-0132

THAT Report No. CS-2025-024 dated November 17, 2025 regarding the Temporary Borrowing of Funds to Meet 2026 Current Operating Expenditures be received;

AND FURTHER THAT a by-law be passed, authorizing the temporary borrowing of up to \$10,000,000 to meet the current operating expenditures of the municipality for the year 2026;

AND FURTHER THAT any costs of borrowing will be charged to the 2026 operating fund and reported to Council in the annual report on investment and cash management.

CARRIED

c. REPORT NO. CS-2025-025

Recommendation No. GC-2025-0133

THAT Report No. CS-2025-025, dated November 17, 2025, regarding the Awards of Adobe Software Subscription for the Town of Halton Hills be received;

AND FURTHER THAT CDW Canada Corp be awarded a single source contract for the provision of Adobe Software Subscription for a total amount of \$136,585.11 plus applicable taxes for three (3) year;

AND FURTHER THAT the Manager of Purchasing be authorized to issue purchase orders for the above;

AND FURTHER THAT That Council authorizes the Mayor and Clerk to execute the necessary contract documents.

CARRIED

d. REPORT NO. CS-2025-027

Recommendation No. GC-2025-0134

THAT Report No. CS-2025-027 dated November 17, 2025, regarding the 2026 Rates and Fees be received;

AND FURTHER THAT the 2026 Rates and Fees be approved by Council as outlined in Appendix A;

AND FURTHER THAT a By-law to establish the 2026 Rates and Fees be approved and that By-laws 2024-0087 and 2025-0049 be repealed.

CARRIED

e. REPORT NO. PD-2025-061 (IA)

Recommendation No. GC-2025-0135

THAT Report No. PD-2025-061, dated October 31, 2025, and titled “Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – 508 Main St (Glen Williams)” be received;

AND FURTHER THAT Council state its intention to designate the property at 508 Main Street, known as the Williams Edge Tool Factory Building, legally described as “LT 52, RCP 1556; HALTON HILLS”, under Part IV, Section 29 of the Ontario Heritage Act, as recommended by Heritage Halton Hills;

AND FURTHER THAT the Town Clerk proceed with serving a Notice of Intention to Designate as mandated by Section 29 (3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period has expired, and if there are no objections, a designation by-law for the property, legally described above, be brought forward to Council for adoption.

CARRIED

f. REPORT NO. PD-2025-062 (IA)

Recommendation No. GC-2025-0136

THAT Report No. PD-2025-062, dated October 31, 2025, and titled “Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – 26 Wildwood Rd (Glen Williams)” be received;

AND FURTHER THAT Council state its intention to designate the property at 26 Wildwood Road, known as Norton Cottage, legally described as “PART LOTS 13, 14, 19 & 20, LOTS 15 TO 18, PART PPK 2 & 3, BLK E, PL 10; PT GLEN ST. PLAN 10 (CLOSED BY JUDGES' ORDER AS IN 378451) TOWN OF HALTON HILLS”, under Part IV, Section 29 of the Ontario Heritage Act, as recommended by Heritage Halton Hills;

AND FURTHER THAT the Town Clerk proceed with serving a Notice of Intention to Designate as mandated by Section 29(3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period has expired, and if there are no objections, a designation by-law for the property, legally described above, be brought forward to Council for adoption.

CARRIED

g. REPORT NO. PD-2025-063 (IA)

Recommendation No. GC-2025-0137

THAT Report No. PD-2025-063, dated October 29, 2025 and titled “Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – 9059 Third Line (Scotch Block)” be received;

AND FURTHER THAT Council state its intention to designate the property at 9059 Third Line, Scotch Block, Town of Halton Hills, known as the Boston Presbyterian Manse, legally described as “PT LT 6, CON 4 ESQ, PART 1, 4, 20R920; HALTON HILLS/ESQUESING” under Part IV, Section 29 of the Ontario Heritage Act as recommended by Heritage Halton Hills;

AND FURTHER THAT the Town Clerk proceed with serving a Notice of Intention to Designate as mandated by Section 29(3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period has expired, and if there are no objections, a designation by-law for the property at 9059 Third Line, Scotch Block, Town of Halton Hills be brought forward to Council for adoption.

CARRIED

h. REPORT NO. PD-2025-065

Recommendation No. GC-2025-0138

THAT Report No. PD-2025-065 dated October 30, 2025 regarding ‘Proposed Grand River Source Protection Plan Policy Amendments under Section 34 of the Clean Water Act’, be received;

AND FURTHER THAT Council endorse the proposed amendments to the Grand River Source Protection Plan and Assessment Report under the Clean Water Act, 2006 as outlined in Appendix 1 to this report;

AND FURTHER THAT a copy of this report, be forwarded to the Chair of the Lake Erie Source Protection Committee (SPC), Ministry of the Environment, Conservation and Parks, Region of Halton, Grand River Conservation Authority, and the Town of Milton.

CARRIED

i. REPORT NO. PD-2025-066

Recommendation No. GC-2025-0139

THAT Report No. PD-2025-066 dated October 17, 2025, regarding the Georgetown GO Station Area/Mill Street Corridor Secondary Plan Review – Protected Major Transit Station Area Report, be received;

AND FURTHER THAT the proposed Protected Major Transit Station Area (PMTSA) boundary within the Secondary Plan study area (attached as Appendix 1) be received and be utilized as a basis for further public consultation;

AND FURTHER THAT a Special Meeting of Council pursuant to Section 26 of The Planning Act be scheduled to consult with the public on the proposed Protected Major Transit Station Area.

CARRIED

j. **REPORT NO. PD-2025-068**

Recommendation No. GC-2025-0140

THAT Report No. PD-2025-068, dated October 29, 2025, regarding “Council endorsement of Urban Boundary Expansion Guidelines”, be received;

AND FURTHER THAT Council endorse the Urban Boundary Expansion Guidelines, as generally shown on SCHEDULE 1 – URBAN BOUNDARY EXPANSION GUIDELINES, for use by staff when evaluating private proposals seeking to expand the Town’s urban boundary.

CARRIED

Direction to Staff: THAT Staff prepare the information in this report using plain language for the public.

3. **ADJOURN BACK INTO COUNCIL**

Recommendation No. GC-2025-0141

THAT General Committee do now reconvene into Council.

CARRIED

10. **RESOLUTION TO ADOPT IMMEDIATE ACTION ITEMS FROM GENERAL COMMITTEE**

Resolution No. 2025-0200

Moved By: Councillor J. Brass
Seconded By: Councillor M. Kindbom

THAT the recommendations contained in the following Immediate Action Item Reports from the Monday November 17, 2025 General Committee Meeting are hereby adopted as presented:

- Report No. PD-2025-061 (Recommendation No. GC-2025-0135)
- Report No. PD-2025-062 (Recommendation No. GC-2025-0136)
- Report No. PD-2025-063 (Recommendation No. GC-2025-0137)

CARRIED

11. **RESOLUTION TO ADOPT CLOSED SESSION ITEMS**

Resolution No. 2025-0201

Moved By: Councillor C. Garneau
Seconded By: Councillor J. Fogal

THAT the recommendations contained in the following Confidential Reports from the Monday November 17, 2025 Closed Session of Council are hereby adopted as amended;

AND FURTHER THAT staff carry out any of Council's direction on these matters as set out in the Confidential minutes dated November 17, 2025.

- Report No. CSE-2025-037
- Report No. PD-2025-069

CARRIED AS AMENDED

12. MOTIONS/COMMUNICATIONS/PETITIONS

NIL

13. NOTICE OF MOTION

1. **Proposed Provincial Control and Consolidation of Conservation Authorities** - Mayor A. Lawlor
2. **Support for Landscape Ontario regarding a Funding Application with another Government agency** - Councillor C. Somerville
3. **Vision Georgetown District Energy** - Councillor J. Brass

14. REQUESTS FOR REPORTS

1. Regulation of Alternative Motorized Transportation

Resolution No. 2025-0202

Moved By: Councillor D. Keene

Seconded By: Councillor R. Norris

WHEREAS the Town of Halton Hills strives to be a community where everyone can travel safely, and in keeping with the Strategic Plan pillar of being a safe and welcoming community;

AND WHEREAS there has been a dramatic increase in the use of alternative motorized transportation vehicles such as E-Scooters, E-Bikes, E-Skateboards etc;

AND WHEREAS many of these vehicles can travel at speeds in excess of 40 kilometers per hour;

AND WHEREAS there have been numerous reports of accidents and near misses between E-scooters and pedestrians;

AND WHEREAS these vehicles are powered by different forms of Lithium Ion batteries which can catch fire and be very difficult to put out;

THEREFORE BE IT RESOLVED THAT Council requests that staff investigate the potential to regulate E-Scooters with a view to ensuring the safety of the people of Halton Hills.

CARRIED

15. RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Resolution No. 2025-0203

Moved By: Councillor M. Albano

Seconded By: Councillor B. Inglis

THAT the General Information Package dated November 17, 2025 be received.

CARRIED

16. CONSIDERATION OF BY-LAWS

Resolution No. 2025-0204

Moved By: Councillor B. Inglis

Seconded By: Councillor D. Keene

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2025-0094

A By-law to designate the Ainley House, located at 28 Mountain Street, under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

BY-LAW NO. 2025-0095

A By-law to designate the Norton House, located at 9 Prince Street under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

BY-LAW NO. 2025-0096

A By-law to designate the McKinlay-McAllister House, located at 16 Main Street South under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

BY-LAW NO. 2025-0097

A By-law to designate the Joseph Williams House, located at 511 Main Street, Glen Williams, under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest.

BY-LAW NO. 2025-0098

A By-law to Levy 2026 Interim Taxes and Establish Penalty and Interest Rates.

BY-LAW NO. 2025-0099

A By-law to adopt the proceedings of the Council Meeting held on the 17th day of November, 2025 and to authorize its execution.

CARRIED

17. ADJOURNMENT

Resolution No. 2025-0205

Moved By: Councillor C. Somerville
Seconded By: Councillor D. Keene

THAT this Council meeting do now adjourn at 5:24 p.m.

CARRIED

Ann Lawlor, MAYOR

Valerie Petryniak, TOWN CLERK