



TOWN OF HALTON HILLS

MINUTES

COUNCIL MEETING

Tuesday February 17, 2026

The Town of Halton Hills Council met this 17th day of February, 2026 in the Council Chambers, Halton Hills Town Hall and Via Zoom, commencing at 1:30 p.m., with Mayor A. Lawlor in the Chair convening into Open Session at 3:00 p.m.

MEMBERS PRESENT Mayor A. Lawlor, Councillor C. Somerville, Councillor J. Fogal, (EP-Electronic Participation) (Open Session) Councillor M. Albano, Councillor A. Hilson (EP for item nos. 16-18), Councillor J. Brass, Councillor C. Garneau (EP), Councillor R. Norris, Councillor B. Inglis, Councillor D. Keene, Councillor M. Kindbom

STAFF PRESENT (Open Session) (E – Electronically Present) C. Mills, Chief Administrative Officer, V. Petryniak, Town Clerk & Director of Legislative Services, D. Syzbalski, Commissioner of Community Services, J. Vandermeer, Treasurer and Acting Commissioner of Corporate and Emergency Services, J. Linhardt, Commissioner of Planning & Development, B. Andrews, Commissioner of Transportation & Public Works, B. King, Chief Librarian & CEO

***Recommendation varies from Staff Recommendation**

1. CALL TO ORDER

Mayor A. Lawlor called the meeting to order at 1:31 p.m. in the Council Chambers.

2. MOVE INTO CLOSED SESSION

Resolution No. 2026-0015

Moved By: M. Albano
Seconded By: C. Somerville

THAT the Council of the Town of Halton Hills meet in closed session in order to address the following matters:

2.2 PLANNING AND DEVELOPMENT REPORT NO. PD-2026-014 dated February 3, 2026 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (Heritage)

2.3 PLANNING AND DEVELOPMENT REPORT NO. PD-2026-018 dated February 10, 2026 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (OLT)

CARRIED

3. OPEN MEETING

Resolution No. 2026-0016

Moved By: Councillor M. Albano
Seconded By: Councillor C. Somerville

THAT the Council for the Town of Halton Hills reconvene this meeting in open session.

CARRIED

Council reconvened in Open Session at 3:21 p.m.

1. O CANADA

2. LAND ACKNOWLEDGEMENT

We would like to begin by acknowledging that the land on which we gather is part of the Treaty lands and Territory of the Mississaugas of the Credit.

3. DISCLOSURES OF PECUNIARY/CONFLICT OF INTEREST

There were no disclosures of pecuniary/conflict of interest.

4. OTHER BUSINESS (ANNOUNCEMENTS, EMERGENCY MATTERS)

1. Georgetown Slo-Pitch League Donation

Mayor A. Lawlor announced that the Georgetown Slo-Pitch League is continuing its long-standing support of local sport development with a very generous \$50,000 donation to the Town of Halton Hills. This donation will support improvements to existing baseball diamonds and benefit all baseball organizations that use these facilities, including baseball, fast-pitch, and slo-pitch programs across the community.

The Town of Halton Hills extends its sincere thanks to the Georgetown Slo-Pitch League for its continued investment in community sport and for helping ensure that residents of all ages can enjoy high-quality baseball facilities.

2. Freedom to Read Week

Mayor A. Lawlor announced that from February 22 to 28, the Library is celebrating Freedom to Read Week, a national initiative that highlights our right to read, learn and explore ideas freely. As part of the week, the Library will host a special screening of the documentary *The Librarians* on February 24 at 7:30 p.m. at the John Elliott Theatre.

3. Halton Hills Lecture Series Presents Dr. Monique Aucoin

Mayor A. Lawlor announced that the Halton Hills Lecture Series continues on Tuesday, March 3 at 7:30 p.m. with local Naturopathic Doctor and professor Dr. Monique Aucoin. Free tickets are available now through the John Elliott Theatre Box Office.

4. The Olympics at the Library

Mayor A. Lawlor announced that from now until February 22, visitors are welcome to drop in at the Library to watch live Olympic coverage, learn more about the athletes, and explore hands-on activities related to the Game.

On February 20 at 7:30 p.m., there will be a special OnScreen at the JET presentation of *Samia*, a film about resilience and the Olympic spirit.

Full event details are available on the [Library's website](#).

5. Ontario Nonprofit Week

Mayor A. Lawlor announced that from February 15 to 21, 2026, Ontario Nonprofit Week is recognized across the province as a celebration of the

nonprofit and voluntary sector and the extraordinary contributions these organizations make to our communities.

Ontario Nonprofit Week gives us the opportunity to publicly acknowledge and thank these organizations and individuals for the meaningful work they do every day.

On behalf of Council and the Town of Halton Hills, I extend sincere appreciation to all nonprofit organizations, their staff, and their volunteers for their invaluable service to our community.

6. Georgetown Children's Business Fair

Councillor R. Norris announced that on Saturday February 28 from 1-4 p.m. the first ever Children's Business Fair is being held at the Gellert Centre where young entrepreneurs get to build, showcase and run their own businesses.

5. RESOLUTION TO ADOPT GENERAL COMMITTEE ITEMS FROM THE PREVIOUS COUNCIL MEETING

Resolution No. 2026-0017

Moved By: Councillor C. Somerville

Seconded By: Councillor M. Albano

THAT the recommendations contained in the following Reports and Memorandums from the Monday January 26, 2026 General Committee Meeting are hereby adopted as presented:

Report No. CSE-2026-002 (Recommendation No. GC-2026-0003)

THAT Report No. CSE-2026-002, dated January 13, 2026 regarding the use of Amplified Sound at Baseball Diamonds by the Halton Hills Minor Baseball Association (HHMBA) and Halton Hawks Girls Fastpitch Association (HHGFA), be received;

AND FURTHER THAT Council acknowledge that amplified sound use at the Georgetown Fairgrounds was monitored during the 2025 season with significantly reduced noise levels, minimal complaints and improved compliance with the Noise By-law;

AND FURTHER THAT staff be authorized to work with HHMBA, HHGFA and other sports groups, if applicable, to develop a formal agreement permitting limited amplified sound at select diamonds, subject to the conditions outlined in this report;

AND FURTHER THAT any agreement require continued compliance with the Town's Noise By-law;

AND FURTHER THAT the approval of requests for use of amplified sound in municipal parks be approved through the delegated authority of the Commissioner of Community Services as per the Parks By-law (No. 2013-0062).

Report No. CS-2026-001 (Recommendation No. GC-2026-0004)

THAT Report No. CS-2026-001 dated January 26, 2026 regarding Ontario Regulation 284/09, 2026 Budget be received;

AND FURTHER THAT Council approve this report, which meets the requirements of Regulation 284/09 and outlines the 2026 Operating and Capital Budgets in a format that is compliant with the Public Sector Accounting Board (PSAB).

Report No. PD-2026-011 (Recommendation No. GC-2026-0011)

THAT Report PD-2026-011 dated January 9, 2026 regarding a request for authorization for an Encroachment Agreement to allow the encroachment of 10 private parking spaces onto the untraveled portion of Main Street, be received;

AND FURTHER THAT Council pass a by-law to authorize the Mayor and Clerk to execute an Encroachment Agreement with the owner of 572 Main Street, Glen Williams to permit the continuation of the encroachment of 10 private parking spaces and appurtenant onto the untraveled portion of Main Street, Glen Williams, for a period of 10 years.

Memorandum No. CSE-2026-001 (Recommendation No. GC-2026-0012)

THAT Memorandum No. CSE-2026-001 dated January 5, 2026 regarding Hungry Hollow Sustainable Neighbourhood Action Plan (SNAP) – Progress Highlights and Future Direction be received.

CARRIED

6. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

Resolution No. 2026-0018

Moved By: Councillor C. Somerville

Seconded By: M. Albano

THAT the following minutes are hereby approved:

6.1 Confidential Minutes of the Council Meeting held on Monday January 26, 2026.

6.2 Minutes of the Council Meeting held on Monday January 26, 2026.

CARRIED

7. PUBLIC PRESENTATION/DELEGATION

NIL

8. CONSENT ITEMS

Resolution No. 2026-0019

Moved By: Councillor M. Albano

Seconded By: Councillor C. Somerville

THAT the following Consent Items are hereby approved:

1. 2025 Annual Accessibility Status Update

THAT Memorandum No. ADMIN-2026-001 dated January 26, 2026 regarding 2025 Annual Accessibility Status Update be received.

CARRIED

9. GENERAL COMMITTEE

Resolution No. 2026-0020

Moved By: Councillor C. Somerville

Seconded By: Councillor M. Albano

THAT Council do now convene into General Committee.

CARRIED

Councillor J. Brass assumed the role of Presiding Officer.

1. PRESENTATIONS/DELEGATIONS

a. Carlos Alvarez & Matthew Ciardelli - KPMG

C. Alvarez and M. Ciardelli presented to General Committee regarding KPMG 2025 Year-End Audit Planning Report with opening remarks provided by Joseph Vandermeer, Treasurer.

(Refer to Item No. 9.2.a, Report No. CES-2026-001. Presentation available on the [Town's Municipal Calendar page](#).)

2. CONSIDERATION OF REPORTS

All Reports and Memorandums considered in General Committee will receive final disposition at the next Council meeting. Reports and Memorandums requiring immediate disposition at this meeting will be considered an immediate Action Item and will be identified with an (IA) beside the title.

a. REPORT NO. CES-2026-001

Recommendation No. GC-2026-0014

THAT Report No. CES-2026-001 dated February 17, 2026, regarding KPMG 2025 Year-End Audit Planning Report be received as information.

CARRIED

b. REPORT NO. CSE-2026-004

Recommendation No. GC-2026-0015

THAT Report No. CSE-2026-004, dated February 2, 2026 regarding the Canvas Hill Trail – Funding of Capital Project, be received;

AND FURTHER THAT Council approves a new 2026 capital project, Canvas Hill Trail (project 8500-24-2602), funded by the Developer (Glen Williams Estates Incorporated), as outlined in the Minutes of Settlements and Subdivision Agreement specifically for this work; amounting to \$57,585.93 - to design and construct the trail on Town-owned lands;

AND FURTHER THAT staff include the capital project for the design and construction of the Canvas Hill Trail in the 2026-2027 Capital Work Program.

CARRIED

c. REPORT NO. CSE-2026-005

Recommendation No. GC-2026-0016

THAT Report No. CSE-2026-005, dated February 17, 2026 regarding the "Award of Single Source Contract for Investment Attraction Services (2026-2028)", be received;

AND FURTHER THAT CARO Investment Consulting GmbH be awarded a single source contract, with an upset limit of \$120,000 plus applicable taxes for a three (3) year term;

AND FURTHER THAT the Manager of Purchasing be authorized to issue purchase orders for the above;

AND FURTHER THAT Council authorizes the Mayor and Clerk to execute the necessary contract documents.

CARRIED

d. REPORT NO. PD-2026-010

* Recommendation No. GC-2026-0017

THAT Report No. PD-2026-010 dated January 29, 2026, regarding an encroachment agreement for 78 Main Street South, Georgetown, be received;

AND FURTHER THAT Council pass a by-law to authorize the Mayor and Clerk to execute an Encroachment Agreement with the owner of 78 Main Street South, Georgetown to permit the continuation of the encroachment of the existing stairwell structure and appurtenances on a portion of Main Street South, Georgetown, for a period of 20 years.

AND FURTHER THAT Council waive the Encroachment Agreement fee in the amount of **\$4,054.00** as requested by the owner;

AND FURTHER THAT the transfer of **\$4054.00** be made from the Tax Rate Stabilization reserve to the operating budget to fund the fee waiver.

CARRIED AS AMENDED

(Further amended at the March 9, 2026 meeting of Council)

e. REPORT NO. PD-2026-015 (IA)

Recommendation No. GC-2026-0018

THAT Report No. PD-2026-015, dated January 23, 2026, and titled "Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – 23 Stewarttown Road (Stewarttown)" be received;

AND FURTHER THAT Council state its intention to designate the property at 23 Stewarttown Road, Stewarttown, Town of Halton Hills, known as the Cross Cottage, legally described as "PT LT 46, PL 1550, BEING PLAN OF STEWARTTOWN, AKA; PT LT 16, CON 7 ESQ, AS IN 323828 TOWN OF HALTON HILLS" under Part IV, Section 29 of the Ontario Heritage Act as recommended by Heritage Halton Hills;

AND FURTHER THAT the Town Clerk proceed with serving a Notice of Intention to Designate as mandated by Section 29(3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period has expired, and if there are no objections, a designation by-law for the property at 23 Stewarttown Road, Stewarttown, Town of Halton Hills be brought forward to Council for adoption.

CARRIED

f. REPORT NO. PD-2026-016 (IA)

Recommendation No. GC-2026-0019

THAT Report No. PD-2026-016, dated January 23, 2026, and titled "Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – 67 Main Street South (Georgetown)" be received;

AND FURTHER THAT Council state its intention to designate the property at 67 Main Street South, Georgetown, Town of Halton Hills, known as the Herald Building, legally described as "PT LT 1, PL 37 E OF MAIN ST OR NW MILL ST" under Part IV, Section 29 of the Ontario Heritage Act as recommended by Heritage Halton Hills;

AND FURTHER THAT the Town Clerk proceed with serving a Notice of Intention to Designate as mandated by Section 29(3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period has expired, and if there are no objections, a designation by-law for the property at 67 Main Street South, Georgetown, Town of Halton Hills be brought forward to Council for adoption.

CARRIED

g. REPORT NO. PD-2026-017 (IA)

Recommendation No. GC-2026-0020

THAT Report No. PD-2026-017, dated January 23, 2026, and titled “Intention to Designate under Part IV, Section 29 of the Ontario Heritage Act – 14406 Third Line (Churchill)” be received;

AND FURTHER THAT Council state its intention to designate the property at 14406 Third Line, legally described as “PT LT 32, CON 3 ESQ, AS IN 263179, 266102; AS SHOWN ON PL 1098; HALTON HILLS/ESQUESING”, under Part IV, Section 29 of the Ontario Heritage Act, as recommended by Heritage Halton Hills;

AND FURTHER THAT the Town Clerk proceed with serving a Notice of Intention to Designate as mandated by Section 29(3) of the Ontario Heritage Act;

AND FURTHER THAT once the 30-day objection period has expired, and if there are no objections, a designation by-law for the property, legally described above, be brought forward to Council for adoption.

CARRIED

h. MEMORANDUM NO. TPW-2026-001

Recommendation No. GC-2026-0021

THAT Memorandum No. TPW-2026-001 dated February 6, 2026 regarding Best Workplaces for Commuters (BWC) Designation Awarded to the Town of Halton Hills be received.

CARRIED

3. ADJOURN BACK INTO COUNCIL

Recommendation No. GC-2026-0022

THAT General Committee do now reconvene into Council.

CARRIED

10. RESOLUTION TO ADOPT IMMEDIATE ACTION ITEMS FROM GENERAL COMMITTEE

Resolution No. 2026-0021

Moved By: Councillor M. Albano

Seconded By: Councillor C. Somerville

THAT the recommendations contained in the following Immediate Action Item Reports from the Tuesday February 17, 2026 General Committee Meeting are hereby adopted as presented:

Report No. PD-2026-015 (Recommendation No. 2026-0018)

Report No. PD-2026-016 (Recommendation No. 2026-0019)

Report No. PD-2026-017 (Recommendation No. 2026-0020)

CARRIED

11. RESOLUTION TO ADOPT CLOSED SESSION ITEMS

Resolution No. 2026-0021

Moved By: Councillor M. Albano

Seconded By: Councillor C. Somerville

THAT the recommendations contained in the following Confidential Reports from the Tuesday February 17, 2026 Closed Session of Council are hereby adopted as presented;

AND FURTHER THAT staff carry out any of Council's direction on these matters as set out in the Confidential minutes dated February 17, 2026.

Report No. PD-2026-014

Report No. PD-2026-018

CARRIED

12. MOTIONS/COMMUNICATIONS/PETITIONS

NIL

13. NOTICE OF MOTION

1. **Whistleblower Policy** - Councillor J. Brass

14. REQUESTS FOR REPORTS

NIL

15. RECEIVE AND FILE GENERAL INFORMATION PACKAGE

Resolution No. 2026-0023

Moved By: Councillor M. Albano

Seconded By: Councillor C. Somerville

THAT the General Information Package dated February 17, 2026 be received.

CARRIED

Recessed at 4:49 p.m.

Reconvened at 6:04 p.m.

16. STATUTORY PUBLIC MEETING - Start at 6:00 p.m.

1. 0 Elizabeth Drive (Acton)

The public meeting for 0 Elizabeth Drive, Acton convened at 6:05 p.m.

R. Conard, Town Planner presented regarding the proposed Official Plan and Zoning By-law amendment to permit the development of a semi-detached dwelling containing two residential units.

R. Russell, Robert Russell Planning Consultants Inc. presented regarding the proposed Official Plan and Zoning By-law amendment to permit the development of a semi-detached dwelling containing two residential units.

For the purposes of Planning Act requirements, the following person(s) made an oral submission:

- Corey Lehman
- Chris Grant
- Rick Bonnette

The public meeting for 0 Elizabeth Drive, Acton closed at 6:36 p.m.

a. REPORT NO. PD-2026-013

Resolution No. 2026-0024

Moved By: Councillor C. Somerville

Seconded By: Councillor M. Albano

THAT Report No. PD-2026-013, dated January 26, 2026, regarding a “Public Meeting for proposed Official Plan and Zoning By-law Amendments to permit the development of one semi-detached dwelling (two units) at 0 Elizabeth Drive (Acton)”, be received;

AND FURTHER THAT all agency and public comments be referred to staff for further report regarding the disposition of this matter.

CARRIED

2. 9094 Regional Road 25 (Esquesing)

The public meeting for 9094 Regional Road 25 (Esquesing) convened at 6:37 p.m.

J. Rahim, Town Senior Planner presented regarding the proposed Official Plan and Zoning By-law amendment to include the subject lands within the Town’s urban boundary and obtain the necessary land use permissions to allow for the development of a mix of commercial retail and industrial warehouse uses at 9094 Regional Road 25.

A. Thaya, Rice Group. presented regarding the proposed Official Plan and Zoning By-law amendment to include the subject lands within the Town’s urban boundary and obtain the necessary land use permissions to allow for the development of a mix of commercial retail and industrial warehouse uses at 9094 Regional Road 25.

For the purposes of Planning Act requirements, the following person(s) made an oral submission:

- Zaineb Umar
- Mark Bonczuk
- Byon Lupichek
- Dean Dredge

The public meeting for 9094 Regional Road 25 (Esquesing) closed at 7:31 p.m.

a. REPORT NO. PD-2026-012

Resolution No. 2026-0025

Moved By: Councillor C. Somerville

Seconded By: Councillor M. Albano

THAT Report No. PD-2026-012, dated February 2, 2026, regarding the “Public Meeting for proposed Official Plan and Zoning By-law Amendments seeking to include the subject lands within the Town’s urban boundary and obtain the necessary land use permissions to allow for the development of a mix of commercial retail and

industrial warehouse uses at 9094 Regional Road 25 (Esquesing)",
be received;

AND FURTHER THAT all agency and public comments be referred
to staff for a further report regarding the disposition of this matter.

CARRIED

17. CONSIDERATION OF BY-LAWS

Resolution No. 2026-0026

Moved By: Councillor M. Albano

Seconded By: Councillor C. Somerville

THAT the following Bills are hereby passed by Council;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to execute the
said by-laws and affix the seal of the Corporation thereto:

BY-LAW NO. 2026-0009

A By-law to amend By-law No. 93-175 being a By-law that establishes a Board of
Management for the Acton Business Improvement Area – Board of Management
Membership.

BY-LAW NO. 2026-0010

A By-law to appoint Municipal Law Enforcement Officers for the purpose of
enforcing the Town's Parking By-laws and other By-laws as designated by the
Clerk & Director of Legislative Services.

BY-LAW NO. 2026-0011

A By-law to appoint Martin Mills as Fire Chief for the Corporation of the Town of
Halton Hills and to repeal By-law No. 2023-0091.

BY-LAW NO. 2026-0012

A By-law to appoint Joseph Vandermeer as Treasurer for the Corporation of Town
of Halton Hills and to repeal By-law No. 2021-0018.

BY-LAW NO. 2026-0013

A By-law to appoint Amy Tawse as the Deputy Treasurer for the Corporation of
the Town of Halton Hills and to repeal By-law No. 2025-0105.

BY-LAW NO. 2026-0014

A By-law to appoint Municipal Law Enforcement Officers for the purpose of
enforcing the Town's Parking By-laws and other By-laws as designated by the
Clerk & Director of Legislative Services and to repeal By-law No. 2025-0064.

BY-LAW NO. 2026-0015

A By-law to provide for the use of Online (Internet) Voting for the Advanced
Voting period and Optical Scanning Vote Tabulators for the purpose of counting
votes at the 2026 Municipal Election.

BY-LAW NO. 2026-0016

A By-law to authorize the Mayor and Clerk to execute an Encroachment
Agreement with the Owner of 572 Main Street, Glen Williams.

BY-LAW NO. 2026-0017

A By-law to adopt the proceedings of the Council Meeting held on the 17th day of
February, 2026 and to authorize its execution.

CARRIED

18. ADJOURNMENT

Resolution No. 2026-0027

Moved By: Councillor C. Somerville
Seconded By: Councillor M. Albano

THAT this Council meeting do now adjourn at 7:36 p.m.

CARRIED

Ann Lawlor, MAYOR

Valerie Petryniak, TOWN CLERK